

PIERSON TOWNSHIP
Board Meeting Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339

March 16, 2026

7:00 pm

A. Meeting

1. Call to order: 7:03 pm
2. Pledge of Allegiance
3. Roll Call: Maioho, Bergman, Burkholder, Orcutt, Sower

B. Meeting Agenda

Motion: Sower Second: Orcutt Aye: all

- C. Consent Agenda: Approval of Meeting Minutes from February 16, 2026; Approval of Meeting Minutes from March 11, 2026; Register of Warrants/Checks/Payroll dated February 13 – March 13, 2026; Budget Amendments: JE 3284 BA to increase Cemetery Revenue \$2,200 and Cemetery Contract Services \$3,400; JE 3316 BA to increase multiple categories for department budget year end (see attached); Check register: February 1-28, 2026; Gen Fund: Fresh Coast Inv. 2095 for \$971.17 (\$546.17 twp/\$425 RowKro) 101-101-821.000; Bloom & Sluggett Inv. 27992 for \$127.50 (PC) 101-101-803.000; Bloom & Sluggett Inv. 200386 for \$180.00; Zoning 101-101-803.000; Arks Electric Inv. 23679 for \$180.00 Repair exterior light (flag) 101-265-930.000; Treasurer’s Report; Correspondence; Approval of Assessor’s Activity Report; Fire Reports from Village of Sand Lake: Jan & Feb from Facebook and Howard City Feb; Sewer Check register for February 1-28 2026 BWL/LWL; Accounts Payable Report: February 13 – March 11, 2026; BWL/LWL Sewer Accounts: FVO Invoice – Feb Inv. 9249 for \$5,642.02 and Trace Labs Inv. 6030511 for \$144.15 (both 60/40).

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Sower Second: Orcutt Aye: all

D. Public Comments - none

E. **New Business:**

1. Grant final preliminary plat approval to Dagget Flat Estates (parcel 59-015-032-011-02), prepared by Feenstra & Associates, Inc. dated 1/30/2025, on the basis that the plat meets the requirements of the Michigan Land Division Act (Act 288 of 1967) and has received the necessary approvals from all reviewing agencies.

Motion: Burkholder Second: Orcutt
Roll Call Yes: Maioho, Bergman, Burkholder, Orcutt, Sower

2. Approve the Final Plat for Dagget Flat Estates consisting of 36 lots and authorize the Clerk to sign the final plat documents based upon the following findings:
 - a. The final plat conforms to the approved preliminary plat.
 - b. All conditions of the preliminary plat have been fulfilled.
 - c. The final plat meets all requirements of the Michigan Land Division Act (Act 288 of 1967)
 - d. A surety in the amount of \$100 per monument for the waiver of placement of the required monuments and markers for a period up to one year has been received by the Township.

Motion: Orcutt Second: Burkholder
Roll Call Yes: Maioho, Bergman, Burkholder, Orcutt, Sower

3. Acrisure (fka Burnham & Flowers) Insurance Renewal [pay in new fiscal year].

Motion: Burkholder Second: Bergman Aye: all

2. Siegfried Crandall PC Audit Engagement Letter for Annual Audit on May 11, 2026.

Motion: Burkholder Second: Sower Aye: all

3. Exploratory Committee for Food 4 Fire Event, determine at a later date if re-establishing [Community & Economic Growth] committee. [First meeting Wednesday, March 18 at 6 pm]
Motion: Orcutt Second: Sower Aye: all

F. Open Items:

1. Sand Lake Area Fire Department Update – The joint agreement is in the works with legal representatives, thus the appointment below, was premature of the needs.
 - a. Rescind Motion [to] Appoint Frank Dietz and Jeff Drake as Pierson Township representatives for the Fire Board/Authority for a 2 year term, which was motioned by Burkholder, Second by Sower and Aye'd by: Maioho, Burkholder, Orcutt, Sower and Abstained by Bergman at the February 16, 2026 Board Meeting.

Motion: Sower Second: Orcutt
Aye: Maioho, Burkholder, Orcutt, Sower Abstain: Bergman

2. Bids & Quotes policy review- tabled/looking to next meeting.
3. Zoning Administrator – posted – on Agenda for April.
4. Committee Updates:
 - a. Road Committee – meeting will be scheduled after budget
 - i. Road Policy – tabled
 - b. Planning Commission: **Next Meeting: March 26 at 7 pm**
 - c. Parks & Recreation: **Next meeting: April 6, 2026 at 6 pm** (if items for Agenda)
 - d. Sewer Authority Committee (SAC)- **Next meeting: tbd**
 - i. (BWL) South site re-build
 - ii. North site flow meter installation
 - iii. Survey, fence & signage for treatment site

- G. Public Comments: Road concerns and thanks from John Bitely from Sable Homes.
- H. County Commissioner – Nate Alexander update on August Millages for Commission on Aging and 4H renewal, and on a recent meeting about plans to install high voltage lines from Ludington to Carson City. No locations presented to date.
- I. Announcements and Board Comments: Reminder, the Township does not do business on social media. The Board welcomes residents to attend meetings or stop by the township with questions or concerns.
- J. Adjournment: 7:41 pm
Motion: Sower Second: Orcutt Aye: all