

PIERSON TOWNSHIP
Board Meeting Minutes
June 11, 2019

7:00 pm

- I. Call to order: 7:02 pm
- II. This meeting will be recorded.
- III. Pledge of Allegiance
- IV. Invocation: Pastor Keith Hemmila
- V. Roll Call: Present: Gould, Hyrns, VanTil, Burkholder Absent/Late: Scheuermann
- VI. Approval of Meeting Agenda: Approved with correction to Pastor [Keith Hemmila in place of Judy Hemmila].
Motion: Burkholder
2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder Absent: Scheuermann
- VII. Approval of Consent Agenda, approval of minutes from Workshop/Special Meeting on May 14, 2019 with the Road Committee, the minutes of the Township Board Meeting May 14, 2019, minutes of the Special Meeting for Policies on May 30, 2019 and presentation of bills. MTA Membership invoice for 2019-20 in the amount of \$2,414.37, Road Contract: Culvert on Maple Hill \$3,004.79, Road Contract: Culvert on Kimball Road (Dagget/Bass Lk Rd) \$1,206.44, Road Contract: First Chloride treatment of \$9,225.00, Mika Meyers Invoice \$3,117.00 (SAP \$712, Zoning Ordinance \$757.70, FOIA \$535.50, BWL Spec Assess. \$484.50, LWL Spec Assess \$57.00).
Motion: Burkholder
2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder Absent: Scheuermann
- VIII. Presentation of Accounts by Treasurer
Sweep [Interest bearing] accounts are working out well (Parks & Recs \$194.21 and General Fund \$650.51 for May 2019). Road Fund Account has been changed to Sweep Acct. Metro act checks were received from 2018 (was lost in the mail) and 2019.

Trustee Scheuermann arrived at 7:10 pm
- IX. Correspondence
 - a. Montcalm Chapter MTA Meeting: June 18, 2019 at Douglass Twp Hall RSVP Due: June 13, 2019 by 13, 2019.
 - b. Howard City Harvest Festival
 - c. MTA Professional Retreats/Trainings: Supervisor July 11-12 VanTil will be attending, Clerk: July 17-18 Burkholder may attend, Treasurer: July 15-16, Trustee: July 26-17 Assessor Training for Supervisor VanTil was June 11 in St. Ignace.

X. New Business:

- a. **Public Hearing** for Big Whitefish Lake Association renewal for the Weed Special Assessment. Burkholder Motion to open the floor at 7:12 pm for public comments.

Kurt Jonker asked if there was ever any consideration of a “daily usage permit”. Dan Buyze President of the BWL Association answered there was really no way to monitor.

Dan Buyze, President of BWL Association: The lack of attendance [or comments during the public hearing] is a clear show of support for the Special Assessment for Weed Control. The BWL members meeting was June 10, 2019 and was unanimous in support. BWL Association initiates the Special Assessment process for the entire district.

Burkholder Motion to close the floor of Public Hearing at 7:14 pm

2nd: Scheuermann Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- b. **Big Whitefish Lake Special Assessment Resolution No. 2: 2019-11** determination of public improvements, approval of plans and estimated costs, final determination of Special Assessment District and preparation of the Special Assessment Roll.

Motion: Burkholder

2nd: Hyrns Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- c. Supervisor presentation of Roll to the Board and filing of Roll with Clerk.

- d. **Big Whitefish Lake Special Assessment Resolution No. 3, Resolution 2019-12** Filing of Special Assessment Roll for the Special Assessment District and Notice of Public Hearing.

Motion: Burkholder

2nd: Hyrns Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- e. **Next BWL Special Assessment Hearing will be held on July 9, 2019 at the Township Hall in Pierson Township.**

- f. **Budget Amendments:** General Fund: BA 734 from 101-900-900.001 Contingency to 101-865-912.00 for Liability Insurance \$39.00 and BA 742 Elections 101-262-802.001 to Election Postage 101-262-728.003 for \$15.00.

Road Fund: 2nd Budget Amendment to Update Road Fund Revenues/Expenditures: BA 744: Landfill Host Impact Fee 202-000-565.000 increased to \$64,971, Metro Act 202-000-579.00 increased to 13,229.07, Road Materials & Labor 202-446-819.000 increased to \$48,381.23 and Roads-Chloride decreased to 27,672.98 per motion made at meeting on May 30, 2019 by Burkholder 2nd by Scheuermann and approved by: Gould, VantTil, Burkholder, Scheuermann. Absent: Hyrns.

Motion: Burkholder

2nd: Hyrns Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- g. **Little Whitefish Lake Special Assessment Update** [Burkholder]: Little Whitefish Lake (LWL) has presented \$500 escrow [for the Township’s costs associated with the review and verification process] to start the petition process for a LWL Special Assessment for Weed Control.

XI. Open Items:

- a. **Zoning Enforcement Resolution No. 2019-13 and Ordinance 2019-01** to amend the Regulatory Ordinances of the Township of Pierson with the addition of Ordinance 19-1 which establishes penalties for Ordinance Violations: \$150 for the first violation, \$300 or a second violation within a three year period of the first violation and \$500 for a third and subsequent violation within a three year period of the first violation. Bureau members Zoning Administrator (Alan Richard) and Supervisor (Bill VanTil). (Full copy of ordinance posted on the township website).

Motion: Hyrns

2nd: VanTil

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- b. Review of quote for removal or replacement of remaining splits in the township hall. Mark the Z quote for Split repair in Deputy Clerk's office for \$675.00 with submission of liability insurance waiver.

Motion: Hyrns

2nd: VanTil

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- c. Township Dehumidifier Update [VanTil]: Trustee Scheuermann expressed concerns and will follow up on options to allow the dehumidifier to drain with float/condensation pump. (Tabled for further information)

- d. **Dispute Update** for Little Whitefish Lake Association and Big Whitefish Lake Association's assist request to resolve issues of the Sewer District Fund by Montcalm County [Scheuermann]: After meeting on June 4, 2019 (Minutes will be posted once approved at July 9, 2019 Board Meeting) with the Montcalm County Commissioners and Controller, Trustee Scheuermann will follow through with motion made by Clerk Gitchel, Second by Scheuermann and approved by yes vote: Gould, VanTil, Gitchel, Scheuermann, Hyrns at the January 8, 2019 Board meeting. The case will be presented by Trustee Scheuermann to Attorney for implementation of the dispute resolution process.

- e. Application for Exemption of Real and/or Personal Property Update [VanTil]: Will follow up with during the week of June 17, 2019.

- f. Special Workshop Meeting [for Pierson Township Policies & Procedures] Update [Burkholder]: Treasurer and Clerk will begin process of creating position duties and responsibility policies. (May 30, 2019 Meeting minutes are posted on the township website).

- g. Township Phone Warranty Update [Scheuermann]: Trustee Scheuermann indicated the phone warranties are limited to one year. Scheuermann will present [phone] manuals to the Township IT to reprogram another township phone for the Deputy Clerk.

Motion: Burkholder

2nd: Gould

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

XII. Committee Reports:

- a. **Planning Committee:** July 18, 2019 at 7:00 pm.
- b. **Zoning Board of Appeals :** No meeting scheduled
- c. **Sewer Advisory Committee** –Sandy Raines: Absent/no meeting scheduled.
- d. **Solid Waste Committee** – No meeting scheduled.
- e. **Road Committee** – Scheuermann Road Report. Next meeting: July 17, 2019. (Previous meeting minutes will be posted to the township website.)
- f. **County Commissioner** – Tom Porter: absent
- g. Election Committee: Tri County School Bond Special Election August 6, 2019.
- h. **Board of Reviews:** July 16, 2019 at 2 pm
- i. **Parks & Recreation Meeting** –June 13, 2019 at 5:00 pm (Previous meeting minutes will be posted to the township website.)
- j. **Fire Committee** – Orvin Moore: meeting with Village of Sand Lake and Village of Howard City Fire departments regarding ISO ratings. Requested map from township to investigate boundaries and looking for Board insight towards a possible satellite station.
- k. **Assessor’s Activity Report** – See attached.
- l. **Monthly Zoning Report** – not available by meeting.

XIII. Public Comments

XIV. Board Comments:

257 loads in trucks, trailers and cars were in attendance at the June 1st Pierson Township Dump day at the Central Landfill. Thank you to Roger Rockburn and the Republic Services Crew. The township will be looking for volunteers for the September 7, 2019 Dump Day to assist with sorting and possibly was to recycle items instead of just dumping.

Treasurer Hyrns brought to light the township gardens are in need of weeding and bark. She will follow up with finding assistance with weeding.

XV. Adjournment: 8:16 pm