

PIERSON TOWNSHIP
Special Board Meeting Agenda ^Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339

March 9, 2022

4:30 pm

A. Meeting

1. Call to order: 4:42 pm
2. Pledge of Allegiance
3. Roll Call present: Buyze, Bergman, Burkholder, Grice Abstain/absent (phone): Hyrns

B. Approve Meeting Agenda.

Motion: Burkholder 2nd: Bergman
Roll call yes: Buyze, Bergman, Burkholder, Grice

C. Public Comments

D. New Items:

1. Feenstra Engineering Invoice 92826 and future invoices to be paid from ARPA fund [account]
Motion: Buyze 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice

2. Approve JE 1531 correcting GL and Budget Amendments [BA 1532]: 101-101-727.000 Township Board Supplies \$251.05, 101-171-730.00 Supervisor Computer Support \$22.50; 101-215-727.000 Clerk Supplies \$27.18; 101-257-727.000 Assessor Supplies \$289.68; 101-257-860.000 Assessor mileage \$200; 101-722-713.000 Zoning Consulting \$200 and 101-751-920.000 Winslow Light \$15.71 totaling \$1,006.12.
Motion: Burkholder 2nd: Bergman
Roll call yes: Buyze, Bergman, Burkholder, Grice

3. Supervisor to sign the Nonexclusive Lease Agreement for Use of Vacant Land for Temporary Storage Purposes with R. Roese Contracting Co..
Motion: Buyze 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice

[Re: Lease above] Motion amended to include Supervisor "has authority to make changes if needed [in order]" to sign agreement.
Motion: Burkholder 2nd: Buyze
Roll call yes: Buyze, Bergman, Burkholder, Grice

4. Regarding Nonexclusive Lease Agreement (above) rent \$150 to Parks & Recreation Grounds Maintenance and \$150 donation to the future park.
Motion: Buyze 2nd: Burkholder
Roll call yes: Buyze, Bergman, Burkholder, Grice

5. Village of Sand Lake Fire Contract 2022-2023 in the amount of \$46,584.46.
Motion: Buyze 2nd: Burkholder
Roll call yes: Buyze, Burkholder, Grice Abstain: Bergman

6. Rescind Resolution 2021-12 Authorize Additional Compensation for Sewer System Administrators [to make a revision].
Motion: Burkholder 2nd: Buyze
Roll call yes: Buyze, Bergman, Burkholder, Grice

7. Resolution 2022-05 Authorize Additional Compensation for Sewer System Administrators to include "Supervisor".
 Offered by Burkholder Supported by: Bergman
 Aye: Buyze, Bergman, Burkholder, Grice Nay: None Absent: Hyrns
8. Approve, ratify and confirm compensation to the Supervisor's office at the rate of \$500 per calendar year for Sewer Administration non-statutory duties for the Big and Little Whitefish Sewer System [effective April 1, 2022].
 Motion: Burkholder 2nd: Grice
 Roll call yes: Buyze, Bergman, Burkholder, Grice
9. Approve, ratify and confirm compensation to the Treasurer's office at the rate of \$2,000 per calendar year for Sewer Administration non-statutory duties for the Big and Little Whitefish Sewer Systems [effective April 1, 2022].
 Motion: Burkholder 2nd: Grice
 Roll call yes: Buyze, Bergman, Burkholder, Grice
10. Approve, ratify and confirm compensation to the Clerk's office at the rate of \$2,200 per calendar year for Sewer Administration non-statutory duties for the Big and Little Whitefish Sewer Systems [effective April 1, 2022].
 Motion: Burkholder 2nd: Buyze
 Roll call yes: Buyze, Bergman, Burkholder, Grice
11. Approve, ratify and confirm compensation to the township clerk at the rate of \$175 per month for the additional non-statutory administrative duties for maintaining and upkeep of the township website [effective April 1, 2022].
 Motion: Burkholder 2nd: Grice
 Roll call yes: Buyze, Bergman, Burkholder, Grice
12. Approve, ratify and confirm compensation to the township clerk at the rate of \$1,700 per election for additional administrative duties resulting from the passage of Proposal 18-3 for two precincts [effective April 1, 2022].
 Motion: Burkholder 2nd: Bergman
 Roll call yes: Buyze, Bergman, Burkholder, Grice
13. Amend additional special, budget and committee meetings to the rate of \$40 per meeting for those interested [effective April 1, 2022].
 Motion: Buyze 2nd: Bergman
 Roll call yes: Buyze, Bergman, Burkholder, Grice
14. Resolution 2022-06 annual salary for Trustees as of April 1, 2022 to be \$2,775.18 [each] with additional special or budget meetings paid at \$40 meeting rate.
 Motion: Burkholder 2nd: Buyze
 Roll call yes: Buyze, Bergman, Burkholder, Grice
15. Resolution 2022-07 annual salary for Supervisor as of April 1, 2022 to be \$19,110.62.
 Motion: Burkholder 2nd: Bergman
 Roll call yes: Buyze, Bergman, Burkholder, Grice
16. Resolution 2022-08 annual salary for Treasurer as of April 1, 2022 to be \$23,307.94.
 Motion: Burkholder 2nd: Buyze
 Roll call yes: Buyze, Bergman, Burkholder, Grice

17. Increase the Clerk salary by \$1,000 [effective April 1, 2022].
Motion: Bergman 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice
18. Resolution 2022-09 annual salary for Clerk as of April 1, 2022 to be \$24,307.94.
Motion: Burkholder 2nd: Bergman
Roll call yes: Buyze, Bergman, Burkholder, Grice
19. Wage for hourly employees to increase from \$15.72 to \$16.35 per hour effective April 1, 2022.
Motion: Buyze 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice
20. Cemetery Administrator Salary to increase from \$1,572 to \$1,635 plus hourly at \$16.35 [effective April 1, 2022].
Motion: Buyze 2nd: Burkholder
Roll call yes: Buyze, Bergman, Burkholder, Grice
21. Lance Gates to transition to Zoning Administrator and Deputy Supervisor at \$15,000 effective April 1, 2022 with one day a week, afternoon hours and by appointment (Tuesdays).
Motion: Buyze 2nd: Bergman
Roll call yes: Buyze, Bergman, Burkholder, Grice
22. Orvin Moore will become a Zoning Consultant at the hourly wage of \$16.35 as a back-up Zoning Assistant [effective April 1, 2022].
Motion: Buyze 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice
23. Assessor Salary effective April 1, 2022 to be \$47,736.
Motion: Buyze 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice
24. Supervisor Budget discussion.
 - a. Adobe DC Program yearly subscription at \$149.90.
Motion: Burkholder 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice

E. Public Comments

F. Adjournment: 6:02 pm

- Motion: Bergman 2nd: Grice
Roll call yes: Buyze, Bergman, Burkholder, Grice