

**PIERSON TOWNSHIP**  
**Board Meeting Minutes**

21156 W. Cannonsville Rd, Pierson, MI 49339

November 9, 2021

7:00 pm

A. Meeting

1. Call to order: 7:03 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Grice, Hyrns

B. Approval of Meeting Agenda.

Motion: Burkholder                      2nd: Buyze  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- C. Approval of the Consent Agenda: Pierson Township Board Meeting Minutes from October 19, 2021, Special Board Meeting Minutes from November 2, 2021, Consideration of bills: Register of Warrants/Checks/Payroll dated October 9 – November 9, 2021, Check register: October 1 - 31, 2021, Invoices to be paid from the General Fund: Inv. 34 to Rustic Builds for \$3,900.00 from GL 101-265-934.000 for the balance of shed. Paid from the BWL O/M Check 1048 to F&V Operations for \$2,100.91; BWL Check 1047 to F&V Operation for the treatment site for \$2974.48; LWL Check 1038 to F&V Operation for treatment site for \$1982.98; Sewer Register of Checks from Oct 1-31, 2021 & BWL & LWL Oct 8 – Nov 9. 2021; Correspondence; Sand Lake Fire Report; BWL/LWL September Sewer Report.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Burkholder                      2nd: Bergman  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

D. Presentation of Accounts

1. Treasurer's Report

Motion: Grice                              2nd: Buyze  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

E. Public Comments:

F. New Items

1. Huron Community Bank Invoice #1 LWL Debt Bond payment in the amount of \$11,219.92 due by December 1, 2021.

Motion: Hyrns                              2nd: Grice  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2. Retire (dispose of) the old election equipment.

Motion: Burkholder                      2nd: Bergman  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

3. (22 mile) Park & Ride light removal for \$1,920 to Consumers Energy and be reimbursed by the County [Road Commission.]

Motion: Buyze                              2nd: Burkholder  
Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns C

4. Committee Updates:

- a. Planning Commission

- i. Montcalm Wind – Visit their office for updates concerning adjacent townships on November 23. Tyler Lecceadone, Jason Bergman and Dan Buyze to attend.

- ii. IPMC Update – next steps: Adopt Rental Ordinance.
- iii. Todd Emery to fill open ZBA position.
  - Motion: Buyze                          2nd: Hyrns
  - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

b. Community & Economic Growth

- i. Committee Openings (2)
- ii. TC Giving Tree
- iii. Holiday Event: November 13, 2021 from 9 am – 2 pm at Township Hall Building.

c. Parks & Recreation –

- i. White Pine update
- ii. Bassett Deed signed, schedule “dream team” to Parks & Recreation Meeting.
  - Motion: Burkholder                          2nd: Buyze
  - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- iii. Title Search invoice \$375.00 to Corporate Settlement Solutions (from Parks & Recreation).

- Motion: Buyze                          2nd: Grice
  - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- iv. Park Timeline

- v. Fundraising:                          Can drive (starting now)  
   Paint Night: January 20 (Thurs)  
   Dance: Spring Fling, dinner, band/dance, photographer

G. Open Items:

1. American Rescue Plan – Approved October 26, 2021 – funds may arrive as early as November 26
2. Revenue Opportunities/Road Millage
3. Casair/Internet Email Provider: installation pending.
4. Sewer Management
  - a. Transfer of assets/Deed
  - b. (Sewer) Billings are due on the first of the month following billing, next (township) business day checks received will be processed and the 2<sup>nd</sup> business day fees will be added (to delinquent accounts).
    - Motion: Grice                          2nd: Buyze
    - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
  - c. Any (sewer) account with overpayment not to exceed \$20 will be applied to operations & maintenance (of respected lake sewer account), over \$20 the resident will be contacted (to correct payment).
    - Motion: Buyze                          2nd: Grice
    - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
5. Township/Buildings & Grounds Update
  - a. Storage Shed (Buyze): Complete – Grice to look into ramp options.
  - b. Hall Rental Update: New checklist, hall application will be updated to reflect commercial coffee pot and donation.
  - c. Motion to donate all hall donation revenue over current budget amount of \$6,775 until end of fiscal year to Parks & Recreation.
    - Motion: Burkholder                          2nd: Buyze
    - Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- d. AC/Splits – Buyze to acquire additional bids.
- e. Sidewalk/Parking Lot – cracks/sealing – acquire bids for 2022-23 budget.
- f. Generator Bids – table until AC/Splits issues are resolved.
- g. Server/IT Proposal for Monitors/Server Storage – each dept to contact IT before first of the year (2022).

6. State Chart of Accounts - Auditor working on (Josh)

H. Public Comments

I. County Commissioner – Welcome Kathy Bresnahan

J. Announcements and Board Comment

K. Adjournment: 8:55 pm

Motion: Grice

2nd: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns