

**PIERSON TOWNSHIP**  
**Board Meeting Minutes**

21156 W Cannonsville Rd, Pierson, MI 49339

January 22, 2024

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Orcutt, Sower

B. Meeting Agenda

Motion: Burkholder

Second: Sower

Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- C. Consent Agenda: Approval of Board Meeting Minutes from December 18, 2023; Register of Warrants/Checks/Payroll dated Dec 12, 2023 – January 22, 2024; Budget Amendment: JE 2383 Budget Amendment to Road Fund to remove Host Fee Revenue (now in general fund); Check register: December 1-31, 2023; Invoices to be paid from the Gen Fund: Inv. 151936 to BSA Software for \$2,628.00; Proposal 23007 to KCI for \$1,263.92 pre-pay postage for assessment notices; Inv. 42422 to Aqua-Flow for \$31.00; Inv. 2546730-0 to Integrity for \$59.90; Inv. 21128 to Digital Office Machines for \$25.00 (copier); Inv. 24688 to Bloom & Sluggett, PC for \$2,073.31; Treasurer’s Report; Correspondence; Assessor report, Fire Reports for Villages of Sand Lake and Howard City; Sewer Check register for Dec 1 – 31, 2023 BWL/LWL; Accounts Payable Report: Dec 12, 2023 – January 10, 2024 (no change to Jan 22, 2024); payable from the Sewer Accounts: Inv. 68241 to Fleis & Vandenbrink for \$1,500 (60/40) Balance of Study.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Orcutt

Second: Sower

Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

D. Public Comments

E. New Business:

1. Purchase Vusonic projector for township use up to \$500.

Motion: Bergman

Second: Burkholder

Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

2. Township Board recognizes the Pierson Township Planning Commission has the authority given by the 2008 Michigan Zoning Enabling Act to fulfill its obligations and approval of the Pierson Township Master Plan.

Motion: Sower

Second: Bergman

Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

3. Budget Meeting: February 19 at 5:30 pm (workshop); Budget Hearing scheduled March 25 at 4:30 pm.

F. Open Items:

1. Fire Mileage Forum - 2024 election-ballot language – Promotion February 2024
2. Township (only) Fire Quote for 2024-25 Contract
3. Village of Pierson Sanitary Sewer Agreement (need village signature and exhibit A)
4. Text.my.Gov – tabled for 2023-24 budget discussions

*Pierson Township meetings are being recorded.*

5. **Election Update:** February 27, 2024 Presidential Primary: Absentee voters – ballots are available. **Early Voting for Pierson Township Voters** (9 days) prior to the election at the Emergency Preparedness Building 651 N State, Stanton, MI 48888. Hours: Saturday, February 17 – Sunday, February 25 from 8:30 am to 4:30 pm, except Wednesday, February 21 hours from 11 am – 7 pm.

6. Committee Updates:

- i. Planning Committee: Next meeting January 25, 2024
- ii. Master Planning Kick-off

b. Parks & Recreation: Next meeting: February 5, 2024

- i. Samantha Bergman was sworn in as new committee member.
- ii. Purchase two square picnic tables with umbrellas and bases; one to be reimbursed from the Montcalm Panhandle Community Fund Grant awarded for 2024.

Motion: Burkholder

Second: Orcutt                      Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- iii. Purchase Coghil (play structure) for park. (Installation by Game Time or community build to be determined at a later meeting).

Motion: Burkholder

Second: Sower                      Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- iv. Township Hall Rental to increase by \$25.00 and establish Pavilion Rental at \$40 resident of Pierson Township and \$75 for non-resident. Combination rental discounted by \$15.00; Sunday rentals to increase to \$60 for split day rental; 2 hour meeting rate to remain the same (\$25).

Motion: Burkholder

Second: Bergman                      Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- v. Overflow parking lot: have road committee request bid from Montcalm County Road Commission.

- vi. Cdar/CD: Rate better as is now per treasurer.

c. Sewer Authority Committee (SAC): Meeting January 23, 2024 at 4 pm.

d. Road Committee Meeting update – January 9 cancelled/reschedule

- i. Thank you to Mark Mumah for his service to the township on the Road Committee.

- ii. Matt Baczewski to be new Road Committee Member.

Motion: Bergman

Second: Burkholder                      Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower

G. Public Comments

H. County Commissioner – Ron Baker absent

I. Announcements and Board Comments

J. Adjournment: 8:09 pm

Motion: Bergman

Second: Orcutt                      Roll call yes: Buyze, Bergman, Burkholder, Orcutt, Sower