

**TOWNSHIP OF PIERSON
COUNTY OF MONTCALM, MICHIGAN**

Minutes of a regular meeting of the Township Board of the Township of Pierson, Montcalm County, Michigan, held at the Township Hall in said Township on the 18th day of August 2025, at 7:00 p.m.

PRESENT: Members: Buyze, Bergman, Burkholder, Orcutt

ABSENT: Members: Sower

The following resolution was offered by Member Burkholder and supported by Member Bergman:

RESOLUTION NO. 2025-16

SPECIAL ASSESSMENT RESOLUTION NO. 2

**DETERMINATION TO MAKE PUBLIC -IMPROVEMENTS;
APPROVAL OF PLANS AND ESTIMATE OF COSTS;
FINAL DETERMINATION OF SPECIAL ASSESSMENT DISTRICT;
PREPARATION OF SPECIAL ASSESSMENT ROLL**

WHEREAS, the Township Board, pursuant to Act 188 of the Public Acts of Michigan of 1954, as amended (“Act 188”), by resolution adopted July 21, 2025 ^as amended, previously declared its intention to proceed to make certain public improvements consisting of paving and sealing (the “Improvements”) in the Township; and

WHEREAS, after notice duly given by publication on Saturday, August 9, 2025, and Saturday, August 16, 2025, in the *Daily News (Greenville)* and by first class mail on or before July 29, 2025, pursuant to Act 188, the Township Board held a public hearing at the Township Hall within the Township on August 18, 2025; and

WHEREAS, at said public hearing the Township Board heard and considered objections to the proposed renewal of the Improvements for a not to exceed three-year period (extending through 2027) for the special assessment district, and to all other matters relating to said Improvements.

NOW, THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. The Township Board hereby determines that it is necessary and in the best interests of the Township to make and complete the Improvements for a period not to exceed three years.

2. The special assessment district known as the West Hillis Road Improvement Special Assessment District (the "District") is hereby determined to consist of the parcels of land designated by resolution on July 21, 2025, and included in the Notice of Public Hearing mailed to property owners within the District, and as designated, such District is ratified and confirmed.

3. In accordance with the prior resolutions of the Township Board with respect to the District, the District shall continue to remain in existence through and including December 31, 2027.

4. The plans for the Improvements and the estimate of costs as set forth on the attached Exhibit A are hereby approved.

5. All or part of the total estimated cost of the Improvements shall be paid by special assessments assessed within the District against the property located in the District and benefitted by the proposed Improvements; provided, however, that the amount to be assessed to each parcel shall be subject to a periodic redetermination and adjustment by resolution of the Township Board on or before September 30 each year based upon (1) the approximate or actual cost of the Improvements for that year, and (2) the amount of unexpended funds, including special assessment collections on hand from the previous year.

6. The Township Supervisor is hereby directed to make a special assessment roll for the District upon which shall be entered and described all parcels of land to be assessed, the names of the respective record owners of each parcel, if known, and the total amount to be assessed against each parcel of land frontage, which amount shall be the relative portion of the whole sum to be levied against all parcels of land in the District as the benefit of the parcel of land bears to

the total benefit to all parcels of land frontage in the District. The special assessment roll shall be prepared and certified by the Supervisor in accordance with the form set forth in Exhibit B attached hereto.

7. Said special assessment roll, as made and certified by the Township Supervisor, shall be reported to the Township Board and shall be filed in the office of the Township Clerk.

8. All actions heretofore taken by Township officials, employees, and agents with respect to the Improvements and proceedings under Act 188, including, but not limited to, the publication of prior or future notices of public hearing in the *Daily News (Greenville)*, are hereby ratified and confirmed.

9. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

AYES: Members: Buyze, Bergman, Burkholder, Orcutt

NAYS: Members: none

ABSENT: Members: Sower

RESOLUTION DECLARED ADOPTED.



Sara Burkholder, Clerk
Township of Pierson

STATE OF MICHIGAN)
) ss.
COUNTY OF MONTCALM)

I, Sara Burkholder, the duly qualified and acting Clerk of the Township of Pierson, Montcalm County, Michigan (the "Township") do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board of the Township at a regular meeting thereof held on **August 18, 2025**, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267 of the Public Acts of Michigan of 1976, as amended, including in the case of a special or rescheduled meeting, notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have affixed my official signature this 10th day of September, 2019.



Sara Burkholder, Clerk
Township of Pierson

EXHIBIT A

TOWNSHIP OF PIERSON COUNTY OF MONTCALM, MICHIGAN

WEST HILLIS ROAD IMPROVEMENT SPECIAL ASSESSMENT DISTRICT

DESCRIPTION OF IMPROVEMENTS

The Improvements consist of the paving and sealing of West Hillis Road (and related costs) as more particularly described in the June 25, 2025 proposal from Montcalm County Road Commission.

The estimate of cost for the Improvements for said project in 2025-2027 to be assessed 12/1/2025 is as follows:

	Low Estimate	High Estimate
Asphalt, Spillways, shoulder gravel, pavement markings (centerline and edgelines) overhead costs as stated in bid	\$131,977	\$ 131,977
First year seal coat	\$ 20,120	\$ 21,078
Administration ** Pierson Township	Road Fund Contribution	
Publication	\$ 1,575	\$ 2,000
mailing of notices (\$16.22 est. per parcel) (37)	\$ 600	\$ 700
Township administrative		
Clerk	\$ 500	\$ 500
Treasurer	\$ 900	\$ 900
Legal	\$ 0	\$ 4,500
Total Estimated Administration Costs **	\$ 3,575	\$ 8,600
Total Estimated Road Project Costs	\$152,097	\$ 153,055
Total Estimated Costs	\$155,672	\$ 161,655

All or part of the cost of the Improvements shall be spread by special assessment against benefitted properties located in the West Hillis Road Improvement Special Assessment District.

A periodic redetermination of the cost of the Improvements may be necessary, without a change in the Special Assessment District boundaries, subject to the requirements of Act 188 of 1954, as amended. The yearly costs are estimated to increase not more than 10% above the maximum annual high cost based on the Project Cost Estimate proposed by Montcalm County Road Commission.

EXHIBIT "B"

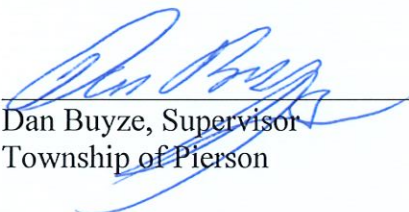
WEST HILLIS ROAD IMPROVEMENT SPECIAL ASSESSMENT ROLL 2025-2027 Roll No. 1

Parcels	Property Address	Owner 1	Owner 2	Mailing Address	Mailing City, State, Zip	Assessment 2025 Only
015-019-010-20	23890 HILLIS RD	VANDERHOUT WAYNE M		23890 HILLIS RD	SAND LAKE MI 49343	\$ 1,000.00
015-019-011-10	23533 HILLIS RD	BERGMAN SCOTT A/MARTHA A		23533 HILLIS RD	SAND LAKE MI 49343	\$ 1,000.00
015-019-011-20	23849 HILLIS RD	WALDRON CYRUS L/STACEY L		23849 HILLIS RD	SAND LAKE MI 49343	\$ 1,000.00
015-019-011-30	23585 HILLIS RD	BERGMAN KENNETH E		23585 HILLIS RD	SAND LAKE MI 49343	\$ 1,000.00
015-019-011-51	HILLIS RD	SKYM JEFF L	HORTON-SKYM MARLA L	380 GRAND RIVER DR NE	ADA MI 49301	\$ 1,000.00
015-019-011-52	23511 W HILLIS RD	LANDIS MICHAEL J/AMBER R		23511 W HILLIS RD	SAND LAKE MI 49343	\$ 1,000.00
015-019-012-00	HILLIS RD	HENDRICKSON ERIC & ANNETTE		2484 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-019-013-00	2250 WEST SHORE DR	MCINTYRE DUANE R/DEBORAH L TRUST		2250 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-019-015-00	2490 WEST SHORE DR	KAMPHUIS SALLY & JOHN		6231 SUMMERHILL DR	HUDSONVILLE MI 49426	\$ 1,000.00
015-019-016-10	2300 WEST SHORE DR	STEENSMA ANDREW H ET AL		2300 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-019-018-00	2500 WEST SHORE DR	YARCH BRIAN D/COURTNEY A		227 CYPRESS TRAIL DR SE	GRAND RAPIDS MI 49546	\$ 1,000.00
015-019-019-00	WEST SHORE DR	FISK DANIEL K TRUST		5422 EAST 120TH	SAND LAKE MI 49343	\$ 1,000.00
015-019-019-10	2484 WEST SHORE DR	HENDRICKSON ERIC H TRUST		2484 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-019-019-20	2470 WEST SHORE DR	DOUTHETT TERRI L		6441 BLAKELY	ROCKFORD MI 49341	\$ 1,000.00
015-019-020-20	2501 WEST SHORE DR	FISK DANIEL K TRUST		5422 EAST 120TH ST	SAND LAKE MI 49343	\$ 1,000.00
015-750-001-00	2262 WEST SHORE DR	JOHNSON FRANK H/SUSAN P		PO BOX 70	SAND LAKE MI 49343	\$ 1,000.00
015-750-002-00	2280 WEST SHORE DR	WALKER MATTHEW S/JENNIFER L		3517 DIAMOND RIDGE DR NE	ROCKFORD MI 49341	\$ 1,000.00
015-750-003-00	WEST SHORE DR	THOME GERARD W TRUST		2330 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-004-00	2330 WEST SHORE DR	THOME GERARD W TRUST		2330 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-005-00	2340 WEST SHORE DR	JOHNSON GLEN D/DENISE A		2340 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-006-00	2350 WEST SHORE DR	MOORE JEFFREY A/JANET A	MOORE FAMILY LIVING TRUST	2350 W SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-007-00	2360 WEST SHORE DR	HERREMA STEPHEN J/PATRICIA M		2360 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-008-00	2370 WEST SHORE DR	VANDERKOLK SHELLEY K TRUST		1592 WINTERWOOD DR NE	GRAND RAPIDS MI 49525	\$ 1,000.00
015-750-009-00	2380 WEST SHORE DR	KROEMER AARON		3792 OAK MEADOW LN	LOWELL MI 49331	\$ 1,000.00
015-750-010-00	2390 WEST SHORE DR	HARTLEY RONALD L & BETSY B		21752 MASTERS CIRCLE	ESTERO FL 33928	\$ 1,000.00
015-750-011-00	2400 WEST SHORE DR	TOWNLEY RICHARD R & MARYANN M TRUST		2400 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-012-00	2410 WEST SHORE DR	BITELY ANNETTE		455 HULL RD	SPARTA MI 49345	\$ 1,000.00
015-750-013-00	2420 WEST SHORE DR	HASSO ALAN & ASHLEY		2420 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-014-00	2430 WEST SHORE DR	BEYER JOSEPH A/LISA M		2430 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-015-00	2440 WEST SHORE DR	MIEDEMA ARNOLD H TRUST	MIEDEMA THELMA TRUST	6227 EAST RIDGE DR	HUDSONVILLE MI 49426	\$ 1,000.00
015-750-016-00	2454 WEST SHORE DR	GELDERSMA TERRY A/VIRGINIA A		2454 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-750-017-00	2460 WEST SHORE DR	DOUTHETT CYNTHIA R		835 PLYMOUTH SE	GRAND RAPIDS MI 49506	\$ 1,000.00
015-752-020-00	2465 WEST SHORE DR	KAMPHUIS JOHN/SALLY		6231 SUMMERHILL DR	HUDSONVILLE MI 49426	\$ 1,000.00
015-752-026-00	2351 WEST SHORE DR	VANWERT BRIAN S/MARY R		2351 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-752-027-00	2335 WEST SHORE DR	VANHOLSTYN JAMES C/SUSAN		2335 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-752-030-01	2295 WEST SHORE DR	HENDRICKSON ERIC/ANNETTE		2484 WEST SHORE DR	SAND LAKE MI 49343	\$ 1,000.00
015-752-033-00	2262 WEST SHORE DR	JOHNSON FRANK H/SUSAN P		PO BOX 70	SAND LAKE MI 49343	\$ 1,000.00

SUPERVISOR'S CERTIFICATE

I, Dan Buyze, Supervisor of the Township of Pierson, hereby state that the attached Special Assessment Roll for the West Hillis Road Improvement Special Assessment District, was made pursuant to a resolution of the Township Board adopted on August 18, 2025, and in making such Special Assessment Roll, I have, according to my best judgment, conformed in all respects to the directions contained in such resolution and the statutes of the State of Michigan.

Date: August 18, 2025



Dan Buyze, Supervisor
Township of Pierson

CERTIFICATE OF CONFIRMATION

I hereby certify that the above Special Assessment Roll was confirmed on August 18, 2025, by resolution of the Township Board of the Township of Pierson.

Date: August 18, 2025



Sara Burkholder, Township Clerk
Township of Pierson