

PIERSON TOWNSHIP
Board Meeting Minutes ^Corrected

21156 W. Cannonsville Rd, Pierson, MI 49339

April 21, 2025

7:00 pm

A. Meeting

1. Call to order: 7:01 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Orcutt, Sower

B. Meeting Agenda

Motion: Sower Second: Bergman Aye: all

- C. Consent Agenda: Approval of Meeting Minutes from March 17, 2025; Budget Hearing Meeting Minutes from March 24, 2025; Register of Warrants/Checks/Payroll dated Mar 18, 2025 – April 14, 2025; Check register: March 1-30, 2025; Gen Fund: Bloom & Sluggett Inv. 26406 for \$777.50 (Legal for March);MML Inv. 5233207 for \$21.00 (Workers Comp Annual Adjustment); Creekside Computer Svc Inv. 116 for \$292.50 (Set up new printer for office staff); Fresh Coast Inv. 1881 for \$3,245.94 (March planning svcs); BS&A Software Inv. 160611 for \$2,049.00 (Assessing, Zoning & Sewer); Treasurer's Report; Correspondence; Assessor's Activity Report; Fire Reports for Villages of Howard City & Sand Lake; Sewer Check register for March 1-30, 2025 BWL/LWL; Accounts Payable Report: Mar 17, 2025 - April 14, 2025; Sewer Funds: Frontier Mar 28-Apr 28 for \$71.39 (50/50) Auto pay: April 21; Trace Labs 5040015 for \$134.25 (50/50); FV&O Inv 8275 for \$5,979.53 (BWL, LWL & Treat).

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder Second: Orcutt Aye: all

D. Public Comments

E. New Business:

1. Road Projects Request Process – policy review and fund allocations tabled for more information.
Motion: Bergman Second: Orcutt Aye: all
2. Digital Office Machines contract agreement
Motion: Burkholder Second: Orcutt Aye: all
3. Resolution 2025-08 Farmland PA-116 for Lyle Frahm (Application)
Motion: Burkholder Second: Bergman Aye: all
4. Discussion Item: Charge back for illegal burn SLFD call outs – no action
5. Policy Manual Change to section 5.15 and added 5.16 adding Earned Sick Time Act and 5.17 Vacation for non-salary employees).
Motion: Sower Second: Bergman Aye: all

F. Open Items:

1. Property Clean-Up Update
2. Committee Updates:
 - a. Planning Commission: **Next Meeting: ^May 22 at 7 pm**
 - i. Tri-County Gravel Update - no longer open.
 - ii. Master Plan for Distribution.
Motion: Sower Second: Bergman Aye: all

b. Parks & Recreation: **Next meeting: May 5 at 6 pm**

- i. Recreation Plan for 30-day Review - Public Hearing May 19 at 7 pm
- ii. Hammock Structure and Sun Sail Bid to Salvail Builders from Park Fund.
Motion: Orcutt Second: Burkholder Aye: all
- iii. Trash cans (2-3) for basketball, swings (back) and (second) pavilion from 101-751-930.000 Grounds maintenance.
Motion: Burkholder Second: Bergman Aye: all

c. Sewer Authority Committee (SAC) - BWL Sewer to purchase land for south site.

- d. Zoning Board of Appeals (ZBA) new members: Mike Bergman, Dwight Wells, Susan Manente, Scot Hubbard. * awaiting application from Brandon Briggs.
Motion: Burkholder Second: Sower Aye: all

G. Public Comments

H. County Commissioner – Nate Alexander absent

I. Board Comments: three month trial of online billing and auto payments for credit card and utilities (due to mail delays and late fees).

J. Adjournment: 7:50 pm

Motion: Sower Second: Bergman Aye: all