

**PIERSON TOWNSHIP
Board Meeting Minutes**

21156 W. Cannonsville Rd, Pierson, MI 49339

August 18, 2025

7:00 pm

A. Meeting

1. Call to order: 7 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Orcutt Late: 7:27 pm Sower

B. Meeting Agenda

Motion: Bergman Second: Orcutt Aye: all Absent: Sower

- C. Consent Agenda:** Approval of Amended Meeting Minutes from July 21, 2025 and Special Meeting Minutes from August 12, 2025; Register of Warrants/Checks/Payroll dated July 17- Aug 13, 2025; Budget Amendments: Community & Econ Growth \$110.00 101-703-927.000 (signs); Road Fund: 216-000-573.000 Increase to \$12,509.66; Contributions 216-000-674.000 reduce to \$17,132.90; Park Fund: Increase Park Improvement 208-751-972.000 to \$6,880.53; Check register: July 1-31, 2025; Gen Fund Invoices: Bloom & Sluggett Inv. for \$ 82.00 Re: special assessments; Fresh Coast Inv. 1956 for \$145.44 (PC); Apex Software Inv. 31053 for \$520.00 Annual (Cemetery) Renewal; Great Lakes Energy June Billing for \$485.32 (Auto pay); Heckman & Son Inv. 6548 for \$985.00 Cem/Twp & Park Mowing; Park Fund: Heckman & Son Inv 6548 for \$1,500.00 Mulch Trail; Creekside Computer Inv. for \$628.00; Wifi/Cameras – Grant Project (partial reimb); Amazon Inv. 7980267 for \$504.48 card 3907 – for Grant Project; Road Fund: Road Commission Inv. 1726 for \$36,596.37 Seal coat Long Rd (Pine St to Pierson Rd); Inv. 1727 for \$65,204.98 Asphalt Overlay Woodlake (Virginia Creek to Bass Lk Rd); Inv. 1728 for \$17,132.90 Seal Coating Lindy Sue (pd by owners/refund overpayment of \$8,871.10); Inv. 251501 \$8,303.34 Asphalt Overlay Amy School Rd (Kendaville to Lk Montcalm Rd – this invoice has \$100K county discount/contribution); BWL Weed Fund Reimbursements to Pierson Township for Weed assessment in the amount of \$5,001.14; PLM Inv. 3018587 for \$9,143.80 Weed Treatments; Treasurer's Report; Correspondence; Assessor Activity Report; Village of Howard City Fire Report (no report for Sand Lake); Sewer Check register for July 1-310, 2025 BWL/LWL; Accounts Payable Report: July 17 – August 13, 2025; Sewer Funds: F&V Operations Inv. 8610 for \$10,253.91 BWL/LWL & Treatment Site; Frontier July/Aug for \$67.91 Auto pay.

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Bergman Second: Burkholder Aye: all Absent: Sower

D. Public Comments

E. New Business:

1. Close regular meeting at 7:02 pm and open Public Hearing for the West Hillis Road Improvement Assessment.

Motion: Bergman Second: Orcutt Aye: all Absent: Sower

Steve Herrema of 2360 West Shore Dr.: Inquired about the SAD process and timing (late Sept/late October); in favor of project and thanked the board for the contribution to the project.

Scott Bergman of 23533 W. Hillis Rd: Questioned the timing (three years); are there many of these types of projects in the township (no, last project was Elmwood in 2013 owners paid 100%); did residents pay for Cannonsville Rd? (No it's a county road); asked what types of roads we have (private, township, county and state). Thanked the board (township) for the help on the project.

Closed Public Hearing and resumed regular meeting: 7:14 pm

Motion: Bergman Second: Orcutt Aye: all Absent: Sower

2. Resolution 2025-16 West Hillis Road Improvement Special Assessment No. 2 – reporting roll of SAD and Supervisor Certificate of Special Assessment Roll.
 Offered: Burkholder Second: Bergman
 Aye: All Nay: None Absent: Sower
3. Resolution 2025-17 West Hillis Road Improvement Special Assessment No. 3 – (second public hearing to be September 15, 2025).
 Offered: Burkholder Second: Orcutt
 Aye: All Nay: None Absent: Sower
4. Tri County School Sinking Fund Millage on ballot in November 2025.

F. Open Items:

1. Township Fire meeting update – none (Ensley Supervisor Retiring)
2. Consumers Energy Grant for Trees with Dagget Flats. (Sable install) – in process.
3. Bids & Quotes policy review- tabled (obtain info from Cedar Springs and Howard City on “Preferred Vendors”).
4. Committee Updates:
 - a. Road Committee
 - i. Road Policy – continue discussion / decision – meeting date T.B.D.
 - b. Planning Commission: **Next Meeting: August 28 at 7 pm**
 - i. Ordinance 2025-03 Special Land Use Provision Text Amendments (Storage facilities & Golf Courses). Effective seven days after publication on August 23, 2025.
 Offered: Burkholder Second: Bergman
 Aye: All Nay: None Absent: None
 - ii. Master Plan Public Hearing on August 28
 - c. Parks & Recreation: **Next meeting: October 6 at 6 pm**
 - i. Mulch Trail Update
 - ii. Irrigation Update – completed
 - iii. Lighting & Cameras Project Update – completed; submitting grant reimbursement
 - d. Sewer Authority Committee (SAC)- next meeting: TBD
 - i. (BWL) South site re-build Update
 - ii. Treatment Site Update

- G. Public Comments: Duane McIntyre thanked the board for helping with the Special Assessment District for the West Hillis Rd Improvement Project.
- H. County Commissioner – Nate Alexander - absent
- I. Announcements and Board Comments: Welcome Patrick Maioho to the team – appointment on September 15.
- J. Adjournment: 7:38 pm

Motion: Sower Second: Orcutt Aye: all