

**PIERSON TOWNSHIP**  
**Special Meeting**  
**February 19, 2019**  
**7:00 pm**

- I. Call to order: 7:00 pm
- II. Pledge of Allegiance
- III. Invocation
- IV. Roll Call: Present: Gould, Hyrns, VanTil, Burkholder, Scheuermann
- V. Approval of Meeting Agenda with revisions
  - Motion: Burkholder 2<sup>nd</sup>: Scheuermann
  - Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann
- VI. Approval of Consent Agenda, approval of minutes from Township Board Meeting on January 8, 2019, and Special Meeting Minutes of the Pierson Township Board on January 16, 2019 and presentation of bills.
  - Motion: Gould 2<sup>nd</sup>: Burkholder
  - Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann
- VII. Guest Speakers ~ Brent Boden, President and Mark Reinhart, Board Member from Little Whitefish Lake Association and Jane Dykhouse, VP Big Whitefish Lake Association.
- VIII. Financial Report
  - a. Presentation of Accounts by Treasurer: Exhibit "A"
    - Motion: Gould 2<sup>nd</sup>: VanTil
    - Roll Call: Gould, Hyrns, VanTil, Burkholder, Scheuermann
- IX. Correspondence:
  - a. Kristen Millard, Montcalm County Clerk: Tri County Area Schools Bond Proposal Election to be held May 7, 2019.
- X. Public Comments

XI. Open Issues:

- a. Park & Recreation Update.

XII. New Business:

- a. Township IT persons resigned. Applicant Interview for potential new IT position. Closed Board discussion then returned to meeting. No motion was made.
- b. Dehumidifier for the vault: Tabled. Trustee Scheuermann to look into warranty on current dehumidifier for a repair.
- c. Cemetery Administrator computer for Trustee read-only access to BS&A. Tabled until new IT person can do updates and BS&A verification of additional licensed seat. No motion made.
- d. Voice Recorder for meetings not to exceed \$250.00. Clerk's office to hold according to retention schedule.

Motion: Scheuermann          2<sup>nd</sup>: Hyrns

Roll Call: Yes: Gould, Hyrns, VanTil, Scheuermann No: Burkholder.

- e. Replace Clerk's computer: Budget for computer not to exceed \$850, funds to come from Contingency Fund.

Motion: Burkholder    2<sup>nd</sup>: VanTil

Roll Call: Yes: Gould, VanTil, Burkholder No: Hyrns, Scheuermann

- f. Fence Repair: Tabled
- g. Clerk Training update.
- h. Approval for Trustee Gould to attend MTA Township FOIA training on April 1, 2019. Must register by March 5, 2019 for discounted rate (\$181). Funds to come from contingency fund.

Motion: Burkholder 2<sup>nd</sup>: VanTil Role Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- k. Resolution for proposed application for Exemption of Real and/or Personal Property. Tabled for review.
- l. Supervisor presentation of proposed 2019-20 Budget.

m. Budget Amendments:

02/14/2019 03:18 PM  
 User: CLERK  
 DB: Pierson Twp

BUDGET AMENDMENT DETAIL REPORT FOR PIERSON TOWNSHIP  
 Post Dates: 01/01/2019 to 02/14/2019

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GL Number	JNL CODE	POST DATE	REF#	DESCRIPTION	CHANGE TO BUDGET INCREASE (DECREASE)
101-000-404.000	BA	01/29/2019	630	SET FEE	65.00
101-000-408.000	BA	01/29/2019	630	PENALTIES/INTEREST ON TAXES	8.92
101-000-476.000	BA	01/29/2019	630	ZONING PERMITS	2,025.00
101-000-610.000	BA	01/29/2019	630	LAND DIVISION	120.00
101-000-618.000	BA	01/29/2019	630	CHARGES FOR SERVICES	159.00
101-000-664.000	BA	01/29/2019	630	INTEREST EARNED	699.69
101-000-667.000	BA	01/29/2019	630	TOWNSHIP HALL RENTAL	350.00
101-101-803.000	BA	01/29/2019	629	TWP. BOARD PROF. LEGAL SERVICES	100.00
101-101-957.000	BA	01/21/2019	621	HALL RENTAL DEPOSIT REFUND	150.00
101-101-957.000	BA	01/29/2019	627	HALL RENTAL DEPOSIT REFUND	100.00
101-101-957.000	BA	02/14/2019	638	HALL RENTAL DEPOSIT REFUND	50.00
101-171-727.000	BA	01/21/2019	621	SUPPLIES SUPERVISOR	1,500.00
101-171-860.000	BA	01/21/2019	621	MILEAGE	400.00
101-171-960.003	BA	01/21/2019	621	SUPERVISOR TRAINING/CLASSES	2,000.00
101-215-712.001	BA	01/29/2019	635	DEPUTY CLERK WAGES	2,500.00
101-215-728.001	BA	02/14/2019	638	BS&A ANNUAL SERVICE/SUPPORT FE	37.00
101-253-703.008	BA	01/21/2019	621	NON STATUTORY HOURLY WAGES	(300.00)
101-253-727.000	BA	01/21/2019	621	SUPPLIES TREASURER	300.00
101-253-727.000	BA	01/21/2019	621	SUPPLIES TREASURER	750.00
101-253-727.000	BA	01/29/2019	628	SUPPLIES TREASURER	1,838.40
101-253-960.002	BA	01/21/2019	621	TREASURER CONFERENCE/WORKSHOPS	(750.00)
101-257-819.002	BA	01/29/2019	634	ASSESSOR FIELD WORK	(5,400.00)
101-265-932.000	BA	01/08/2019	620	BUILDING MAINTENANCE	162.74
101-276-818.008	BA	01/29/2019	635	CEMETERY CONTRACT SERVICES	605.00
101-336-820.002	BA	01/29/2019	635	SAND LAKE FIRE CONTRACT	1,679.00
101-448-920.001	BA	01/29/2019	629	STREET LIGHTS	140.00
101-751-703.007	BA	01/29/2019	635	PARKS & REC WAGES	440.00
101-751-818.011	BA	01/29/2019	628	CONTRACT SERV. RECREAT/CULTURAL	(1,838.40)
101-865-911.000	BA	01/29/2019	635	WORKERS' COMPENSATION INSURANCE	8.00
101-900-900.001	BA	01/08/2019	620	CONTINGENCY	(162.74)
101-900-900.001	BA	01/21/2019	621	CONTINGENCY	(150.00)
101-900-900.001	BA	01/21/2019	621	CONTINGENCY	(1,500.00)
101-900-900.001	BA	01/21/2019	621	CONTINGENCY	(2,400.00)
101-900-900.001	BA	01/29/2019	627	CONTINGENCY	(100.00)
101-900-900.001	BA	01/29/2019	629	CONTINGENCY	(240.00)
101-900-900.001	BA	01/29/2019	634	CONTINGENCY	5,400.00
101-900-900.001	BA	01/29/2019	635	CONTINGENCY	(5,232.00)
101-900-900.001	BA	02/14/2019	638	CONTINGENCY	(37.00)

Motion: Burkholder 2<sup>nd</sup>: VanTil.

Roll Call: Yes: Gould, VanTil, Burkholder No: Hyrns, Scheuermann

I. Committee Reports:

- a. Planning Committee – April 18, 2019 at 7:00 pm.
- b. Zoning Board of Appeals – No scheduled meeting
- c. Sewer Advisory Committee – March 14, 2019 at 10:30 am in Stanton.
- d. Solid Waste Committee – February 21, 2019 at 3:00 pm
- e. Road Committee – March 28, 2019 at 7:00 pm
- f. County Commissioner – Tom Porter absent
- g. Election Committee – Upcoming Tri County Area Schools Bond Proposal Election on Tuesday, May 7, 2019.
- h. Board of Reviews- March 11, 2019 9:00 am - Noon; 1:00pm - 4:00 pm and March 13, 2019 1:00 pm - 4:00 pm; 6:00 pm - 9:00 pm
- i. Parks & Recreation Meeting – March 14, 2019 at 5:00 pm
- j. Fire Committee – Update by Bill Grice

- k. Assessor's Activity Report – One address/name correction/change, 5 record cards provided to realtors, 8 messages returned to residents, 18 property transfer affidavits entered, 12 principal resident exemptions entered, 2 inspections/field work, corrected 1 legal description on parcel, and reviewed 2 land division applications.
- l. Monthly Zoning Report – 3 new stick-built homes; 1 deck

XIII. Public Comments

XIV. Board Comments

XV. Adjournment: 9:41pm