

PIERSON TOWNSHIP
Board Meeting Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339

May 18, 2022

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Grice, Hyrns

B. Approve Meeting Agenda

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Bergman

- C. Consent Agenda: Board Meeting Minutes from April 20, 2022; Register of Warrants/Checks/Payroll dated April 18, 2022 – May 12, 2022; Check register: April 1 – 30, 2022; Budget Amendments 1630 for \$162 from Contingency to Liability Insurance (over budgeted estimate); invoices to be paid from the ARPA Fund: Inv. 93112 to Feenstra & Associates for \$5,200.00 GL 282-751-818.001; Invoices to be paid from the General Fund: Inv. 2350526-0 to Integrity Business Solution for 102.99 from 101-215-727.000; Inv. 10997 to Pontem Software for \$370.00 101-276-728.004 proposal 219889 to KCI Postage Prepayment \$1045.40 for Tax/Newsletter Mailing 101-253-727.000; Correspondence; Sewer: Check register for April 2022 BWL/LWL; Accounts Payable Report April 18, 2022 – May 12, 2022; Trace Sewer Report & FV&O Monthly Report; Assessor's & Zoning Activity Reports, and Villages of Howard City and Sand Fire Reports.

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Hyrns

D. Approval of Treasurer's Report.

Motion: Grice

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Buyze

E. Public Comments

F. New Items

1. Huron Community Bank Capital Improvement Bond Payment due June first (Principal \$55,000 and interest \$8,667.75) for Little Whitefish Sewer in the amount of \$63,667.75.

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Hyrns

2. Extend offer of employment to Jane Kolbe as Pierson Township Assessor [Carl Schuitema to retire at the end of July 2022].

Motion: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Grice

3. Committee Updates:

- a. Resolution 2022-13 to change the day of the July 2022 Board of Review Meeting from Tuesday to Wednesday (being July 20, 2022).

Resolution offered by: Burkholder

Second by: Buyze

Aye: All Nay: None

- b. Planning Commission

- i. Bring on Fresh Coast Planning Firm to review at end of \$6K retainer or one year whichever is first.

Motion: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Burkholder

Pierson Township meetings are being recorded.

- ii. MTA Training invoices [136440 for \$542 and invoice 136480 for \$123] **totaling \$665.00** with budget amendment from contingency.

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Grice

c. Road Committee

- i. Resolution 2022-14 Road Funding Special Assessment Ballot language for November 8, 2022 Election [1.5 mils for four years 2023-2026 inclusive].

Resolution offered by: Burkholder Second by: Buyze
Aye: All Nay: None

- ii. Road Committee member nominations by June meeting.
- iii. Open House planning for July – Q&A regarding millage.

d. Community & Economic Growth – reorganization on hold.

e. Parks & Recreation –

- i. Add Jerry Poisson and Laurie Hrydziusko as members of the Parks & Recreation Committee.

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Buyze

- ii. White Pine paving update

- iii. Pierson Township Community Park

- 1. [Submit 3 bids for review of services and] accept Randy Feenstra of Feenstra Engineering's recommendation [of which best meets our needs] to approve a bid for a general contractor for the Pierson Township Community Park.

Motion: Burkholder Roll Call Yes: Buyze, Burkholder, Grice, Hyrns
2nd: Buyze Abstain: Bergman

- 2. Use Sinclair/Game Time as the Play Equipment agent for the Pierson Township Community Park.

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Buyze

- iv. Winslow Park – donation box update
- v. Montcalm County ARPA Request Meeting 4/23 at 4 pm.
- vi. Parks & Recreation Meeting day change to the Monday of the second week at 6 pm (next meeting June 6 at 6 pm).
- vii. Fundraising & Events Updates

f. Zoning

- i. Adopt Application and Escrow Fees based on Algoma Townships fees dated 7/13/2021.

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Burkholder

- ii. Escrow fees

G. Open Items:

- 1. American Rescue Plan – April Filing completed
- 2. Township/Buildings & Grounds Update

- a. Approve Salvail Builders bid to install baby changing station & stove bracket in the hall for \$180.

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Bergman

- b. AC/Splits – install update
- c. Sidewalk/Parking Sealing Lot update
- d. Election Precinct Split Update

3. State Chart of Accounts – on BS&A tentative schedule

H. Public Comments.

I. County Commissioner – Kathy Bresnahan

J. Announcements and Board Comments:

Pierson Township Community Clean-up Day is Saturday, June 4 from 8 am – Noon.

K. Adjournment: 8:17 pm

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Grice