

**PIERSON TOWNSHIP**  
**Board Meeting Agenda**  
**August 18, 2020**

7:00 pm VIA Zoom & at Township Hall

*In accordance with Governor Gretchen Whitmer's **Executive Order 2020-154** to address meetings of public bodies, such as township boards, village councils, county boards of commissioners, etc., required under the Open Meetings Act ("OMA"), MCL 15.261 et seq., in the wake of the novel coronavirus (COVID-19) pandemic.*

*Acting under the Michigan Constitution of 1963 and Michigan law, Governor Gretchen Witmer's Executive **Order 2020-154** "I order the following: 1. Effective immediately and continuing **until 28 days after any state of emergency arising from the COVID-19 pandemic**, to the extent that the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 to 15.272 ("OMA") requires that a meeting of a public body be held in a physical place available to the general public or requires the physical presence of one or more members of a public body, strict compliance with section 3 of the OMA, MCL 15.263, is temporarily suspended in order to alleviate any such physical-place or physical presence requirements, as follows:*

*(a) A meeting of a public body may be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means." (full verbiage is posted on the township website or upon request).*

A. Meeting called to order: 7:11 pm

1. Pledge of Allegiance
2. Invocation: Steve Swanson
3. Roll Call:

Present: Gould, Hyrns, VanTil, Burkholder, Scheuermann

B. Meeting Agenda with addition.

Motion: Burkholder

2<sup>nd</sup>: Gould

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

C. Approval of Consent Agenda: Pierson Township Board Meeting Minutes from July 21, 2020, Register of Warrants/Checks dated **July 16 - August 18, 2020** minus check no. 18242 (moved to agenda), Invoices to be paid ~~from general fund~~: Inv 774 to Montcalm County Road Commission for \$18,448.66 (First/Second Chloride Treatments) and Inv 799 to Montcalm County Road Commission for \$4,250.00 (40 Hours of ditching), committee meeting dates, Assessor Report, Zoning Admin Report, Fire reports from the Village of Sand Lake and Village of Howard City, BWL/LWL Sewer Report, and The Right Place Monthly Report.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Burkholder    2<sup>nd</sup>: Gould    Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

D. Presentation of Accounts

1. Treasurer's Report

Motion: Scheuermann

2<sup>nd</sup>: VanTil

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

E. Guest Speakers

1. Todd Statler, Montcalm County Drain Commissioner
2. Bobby Bendinzki, Bond Advisor

Bond refinance resolution tabled until a list of detailed costs can be provided and a Special Meeting will be called after 18 hours posting (requirement).

Motion: Hyrns

2<sup>nd</sup>: Scheuermann

Roll Call Yes: Gould, Hyrns, VanTil, Scheuermann

No: Burkholder

*Pierson Township meetings are being recorded.*

F. Public Comments

G. New Business:

1. Road Contracts

a. Hillis Road Resurfacing Project

Motion: Scheuermann

2nd: VanTil

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

b. Whitefish Road Contract

Motion: Scheuermann

2nd: Hyrns

Roll Call Yes: Hyrns, VanTil, Burkholder, Scheuermann No: Gould

c. Consideration of request for \$1,000 for costs incurred by Lester Grimm

Motion: Burkholder

2nd: Scheuermann

Roll Call Yes: Burkholder, Scheuermann No: Gould, Hyrns, VanTil

2. Audit Approval and invoice #103511 for \$400

Motion: Burkholder

2nd: VanTil

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

3. Approval of closed meeting minutes from July 21, 2020

Motion: Scheuermann

2nd: Gould

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

4. FOIA – True the Vote: 10-day extension requested, and permission granted to confer with Mika Meyers given to the Clerk.

5. Supervisors to be the contact person for the cleaning company.

Motion: Scheuermann

2nd: Hyrns

Roll Call Yes: Gould, Hyrns, VanTil, Scheuermann No: Burkholder

6. Deputy Clerk's office splits

a. On It Heating & Cooling Invoice # 1109 \$206.00 (VanTil to obtain W9 & Insurance Cert)

Motion: VanTil

2nd: Gould

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

Quotes for repair/replacement and maintenance tabled for additional bids.

b. On It Heating & Cooling Proposal #1069 Standard option \$3,441

c. On It Heating & Cooling Proposal #1070 Low Temp option \$4,103

d. On It Heating & Cooling Maintenance Proposal #1071 for maintenance of 5 ductless split systems and 1 conventional AC system for \$390.

H. Open Items

1. Dispute Update: Big Whitefish & Little Whitefish Lake Association – attorney to provide update in the next few weeks.

2. Winslow Park Update: Grice

a. Fence: Could be started as early as this week.

b. Boulders were provided by Republic Services (thank you Roger) and placed by Dean's Excavating.

3. Ordinances: Moore

a. Wind Ordinance Planning Commission to begin working on Ordinance for discussion at the October 15, 2020 meeting (7 pm).

b. Noise – Planning Commission will need to look into an ordinance.

4. Jay Bassett Land Donation - no change
5. Zoning Administrator
  - a. Applicants – none
  - b. Interim Admin Update
6. Policies
  - a. Policy Manual Special Meeting/Workshop: September 8, 2020 at 5 pm
  - b. Attorney Authorization
  - c. Board authority to approve wages
  - d. Non-Statutory Duties - Hyrns noted at the July 21, 2020 meeting objections to consistency in names in minutes and objections to check register payments of non-statutory pay on the consent agenda.
7. Committee Updates:
  - a. Committee Members to fill vacancies effective immediately:
    1. Planning Commission: Bill Grice
    2. ZBA – Zoning Board of Appeals: Bill Grice
    3. Road Committee: Jason Bergman
    4. Board of Review: Kathi Coffin

Motion: VanTil  
2nd: Gould                      Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann
  - b. Community & Economic Growth 8/13
    1. Deb Becker-Fountain (due to time, unable to present until next meeting.)
      - a. Yard waste
      - b. Community email
      - c. Committee members

I. Items moved from Consent Agenda for discussion:

1. Moved from Consent Agenda: Check no. 18242 payment to the clerk for election work due to Proposal 18-3 approved on March 4, 2020 at \$20 per hour, and non-statutory duty hours for agenda & website in the amount of ~~\$1,236.94~~ ^\$1,296.94.  
 Motion: Gould  
 2nd: Scheuermann                      Roll Call Yes: Gould, Scheuermann      No: Hyrns, VanTil  
  
 Approve payment of check 18242 to the clerk, against legal advice given to Hyrns.  
 Motion: Hyrns  
 2nd: Scheuermann                      Roll Call Yes: Gould, VanTil, Scheuermann      No: Hyrns
2. Addition: Burnham & Flowers Form/Waiver for Farmers Market
3. Moved from Consent Agenda, but not discussed:  
 Inv 12882 to Burnham & Flowers Insurance for \$50.00 for Notary Bond; and reimbursement \$20 to Sara Burkholder for Notary Renewal (\$10 State of Michigan/\$10 Montcalm County Clerk) \*101-215-957.00 Clerk Misc/Dept budget ok - or BA Required.

J. Public Comments

K. County Commissioner – Tony Sorensen (absent)

L. Announcements and Board Comments

M. Adjournment: 9:02 pm

Motion: Scheuermann

2nd: VanTil

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

Committee Meeting Dates:

- Community & Economic Growth Meeting: September 10, 2020 at 3:00 pm
- Planning Committee: October 15, 2020 at 7 pm
- Road Committee Meeting – October 21, 2020 at 7 pm
- Parks & Recreation Meeting - September 10, 2020 at 5:30 pm
- Zoning Board of Appeals: Appointments by request.
- Sewer Advisory Committee – TBD
- *Montcalm County Commissioners Meeting:* August 24, 2020 at 6:00 pm
- Solid Waste Committee –TBD.
- Elections: General Election November 3, 2020