

PIERSON TOWNSHIP
Board Meeting Minutes
April 21, 2020

7:00 pm

In accordance with Governor Gretchen Whitmer's Executive Order 2020-15 to address meetings of public bodies, such as township boards, village councils, county boards of commissioners, etc., required under the Open Meetings Act ("OMA"), MCL 15.261 et seq., in the wake of the novel coronavirus (COVID-19) pandemic.

Acting under the Michigan Constitution of 1963 and Michigan law, Governor Gretchen Witmer's Executive Order 2020-48 "I order the following: 1. Effective immediately and continuing until May 12, 2020 at 11:59 pm, to the extent that the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 to 15.272 ("OMA") requires that a meeting of a public body be held in a physical place available to the general public or requires the physical presence of one or more members of a public body, strict compliance with section 3 of the OMA, MCL 15.263, is temporarily suspended in order to alleviate any such physical-place or physical presence requirements, as follows:

(a) A meeting of a public body may be held electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means." (full verbiage is posted on township website or upon request).

In conjunction with Executive Order 2020-21 "In All in-person government activities at whatever level (state, county or local) that are not necessary to sustain or protect life, or to support those businesses and operations that are necessary to sustain or protect life, are suspended."

A. Meeting

1. Call to order: 7:02 pm
2. Pledge of Allegiance
3. Roll Call:

Gould (phone), Hyrns (phone), VanTil, Burkholder, Scheuermann

B. Approval of Meeting Agenda.

Motion: Burkholder

2nd: VanTil Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

C. Approval of Consent Agenda: Pierson Township Board Meeting Minutes from March 31, 2020, Pierson Township Special Meeting Minutes from March 31, 2020 Budget Hearing, Register of Warrants/Checks dated **March 24, 2020 – April 21, 2020**, Invoice to be paid from the General Fund: 60736607 to Rose Pest Solutions for \$85 for the first treatment, Committee meeting schedules, assessor's activity report, zoning report not submitted, BWL/LWL Reports not submitted, and Village of Sand Lake and Howard City Fire Reports.

Motion: Scheuermann

2nd: Burkholder Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

D. Presentation of Accounts

1. Treasurers Report

Motion: Scheuermann

2nd: VanTil Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

2. Treasurer gave a report from the Treasury Meeting update on the state of affairs regarding funding for 2020-2021 as a result of COVID-19. The Board will review the current budget and be mindful of spending until better projections are available.
3. Install Plexiglas on the Treasurer and Deputy Treasurer's windows [at the township hall] from the Treasurer's supply budget, projected to be less than \$100.

Motion: Hyrns

2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

E. Public Comments

F. New Business:

1. Community & Economic Growth Committee

a. Committee Participation Application

Motion: Burkholder

2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

b. Clean Up Project

Motion: Burkholder

2nd: VanTil Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

c. Ordinance Newsletter on Trash/Debris & Vehicles for publication

Motion: Burkholder

2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

d. Ordinance Enforcement

e. Community Garden in the back of the Pierson Township Building [volunteer project].

Motion: Burkholder

2nd: Hyrns Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

2. **Ordinance Violation Complaint Process and Complaint Log [log to be maintained on Shared Server].**

Motion: Burkholder

2nd: Hyrns Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

3. Road Committee

a. Road Projects Process [Form]

Motion: Burkholder

2nd: Hyrns Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann No: none

b. Road Projects for Board Consideration from Road Committee for 2020-2021

1. Gravel Resurface/Limestone: Lake Montcalm Road (West Co Line to Whitefish Rd - 1 mile) \$39, 752 (Split with Reynolds Township) Pierson Township portion before discount: \$19,876.

Motion: Burkholder

2nd: Gould Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

2. Gravel Resurface/Limestone: Lake Dr from Bass Lake Rd west (.25 mile) price before discount: 9,606

Motion: Burkholder

2nd: VanTil Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

3. Forty hours of ditching \$5,000 (\$125 per hour)

Motion: Hyrns

2nd: Burkholder Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

4. Spray brush (Shared with Road Commission/matching \$2,000) \$2,000 – **not approved**. The Board would prefer not to use harmful herbicides when not the only option, would prefer mowing to continue.

Motion (to not approve): Gould

2nd: Hyrns Roll Call Yes (not approve): Gould, Hyrns, VanTil, Burkholder No: Scheuermann

5. Gravel resurface with limestone Hillis Road from West Co. Line Rd (CR607) to West Shore DR pavement (.06 mile) Moore Request: \$22,243 (before 15% discount) (this project will be in conjunction of the Lester Grimm project – **not approved**).

6. Asphalt mat on Whitefish Road from Kingswood Lane North to the End. (400 feet) at \$9,382.00 contingent on the payment from Lester Grimm.

Motion: Burkholder

2nd: Hyrns

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder No: Scheuermann

7b. Asphalt Overlay - Long Road from Pine St to Kimball Road (.55 mile) (Village of Sand Lake Contribution \$5,600/ and before discount of 20%) \$55,107.

Motion: Hyrns

2nd: Scheuermann

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

4. Ordinances: Wind Chapter 18(B) tabled for further investigation.

5. Office Hours [Tues-Thurs 9-2] to resume on a voluntary basis [treasurer's office to remain by email/phone only].

Motion: Burkholder

2nd: VanTil

Roll Call Yes: Gould, VanTil, Burkholder, Scheuermann No: Hyrns

G. Open Items

1. Dispute Update: Big Whitefish & Little Whitefish Lake Association – no change.

2. Planning Commission to hold Public Hearing for **2020 Master Plan at the meeting on April 16, 2020** at 7 pm. **Due to publishing will be held April 30 at 7 pm**

3. Township Building & Grounds Improvement Updates

i. Painting – completed

ii. Carpet (2 bids/on hold/Covid-19)

iii. Floor (Hall) – (Hyrns & VanTil to get bids/on hold)

iv. Fence(s) awaiting bids.

v. Gardening: Dora Schroeder of 18484 W S. County Line Rd to care for garden beds at the township hall at \$15 per hour, donating 10 hours of her time due to the state of COVID-19.

Motion: Burkholder

2nd: Scheuermann

Roll Call Yes: Gould, VanTil, Burkholder, Scheuermann No: Hyrns

4. Training: 2020 MTA Conference was cancelled due to COVID-19, the Clerk and Deputy Clerk will transfer conference fees to the 2021 Annual Conference [can be transferred to a new elected official]. Treasurer and Deputy Treasurer to select refund/transfer preference.

5. Jay Bassett Land Donation – no change

6. Zoning Update

H. Public Comments

I. County Commissioner – Tony Sorensen -absent

J. Announcements and Board Comments:

➤ Township website will be updated often with instructions on how to attend meetings during the COVID-19 Executive Order “Stay Home, Stay Safe”.

➤ Voters are encouraged to register to be placed on the Absentee Voter/Application List from now until the August 4 Election. Stop by the Township Hall Tuesdays, 2p-5p or Fridays, 10a-2p, or email clerk@piersontwp.org

K. Adjournment: 8:51 pm

Motion: Burkholder

2nd: VanTil

Roll Call Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann