

PIERSON TOWNSHIP
Board Meeting Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339

February 20, 2023

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Orcutt, Sower

B. Meeting Agenda: additions/deletions/approval.

Motion: Burkholder Second: Bergman
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

C. Consent Agenda: Approval of Board Meeting Minutes from January 16, 2023, Register of Warrants/Checks/Payroll dated January 16, 2023 – February 13, 2023; Check register: January 1-31, 2023; Invoices to be paid from the Gen Fund: Inv. 1469 to Fresh Coast Planning for \$215.15 from 101-101-821.000; Inv. 19974 to Ark’s Electric for \$793.82 from 101-265-932.000; Treasurer’s Report; Correspondence; Assessor’s Activity Report; Villages of Sand Lake & Howard City Fire Reports; Sewer Check register for January 2023 BWL/LWL; Accounts Payable Report January 16, 2023 – February 13, 2023; Payable from the Sewer Accounts: FV&O Invoice 5694 for a combined total: \$7,029.12

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder Second: Bergman
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

D. Public Comments

E. New Business:

1. Change office hours to Monday through Wednesday from 9 am to 4 pm for a 6 month trial period with status reports.

Motion: Burkholder Second: Buyze
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

2. Tabled Salary & Poverty Exemption Resolutions until February 27, 2023 [budget workshop] meeting.

Motion: Sower Second: Buyze
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

3. Tabled Great Lakes Energy Franchise Ordinance until requested legal recommendation.

Motion: Burkholder Second: Buyze
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

4. Howard City Fire Contract 2023-24 in the amount of \$26,574.24.

Motion: Buyze Second: Sower
Roll Call Yes: Buyze, Burkholder, Orcutt, Sower Abstain: Bergman

5. Consolidation Resolution for May 2, 2023 election to Election Commission at meeting on February 27 at 4:30 pm.

Motion: Burkholder Second: Orcutt
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

6. Law enforcement workstation and [township] building access for a 6 month pilot.

Motion: Burkholder Second: Bergman
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

7. Board of Review Appointment of Virginia Pennington [Kathi Coffin to become alternate].

Motion: Burkholder Second: Sower
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

8. Remove [William] Bill Grice and [add] replace with Caleb Sower to the Independent Bank [Howard City] safe deposit box.

Motion: Bergman Second: Buyze
Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

F. Open Items:

1. Office furniture – Assessor – Zoning work space installation scheduled February 24, 2023.
2. Committee Updates:

- a. Planning Committee:

- i. Ordinance 2022-01 General Stormwater Provisions renumbered 2023-02

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- b. Road Committee

- c. Parks & Recreation

- i. Park Signage

1. Park [entrance] sign from Viking Sign Solutions for \$2,300

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

2. Purchase two “No motorized vehicles” signs.

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

3. Purchase two “dog waste” stations from Waste Depot for \$549.97.

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- ii. [Pierson Township Parks & Recreation to] host an Adult Prom on May 20, 2023 at Brewer’s Barn in Coral as a Fundraiser for the park.

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- iii. Ellie Newsome has resigned from the Parks & Recreation Committee. We thank her for her service to the township and the new park! Committee position to be posted.

- iv. Approve Sponsorship Opportunities Brochure and add to Social Media Policy [for thank you’s].

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- v. Purchase Inclusive Whirl for \$27,433.09 and necessary ground cover and installation costs [from balance of township board contribution].

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

G. Public Comments

H. County Commissioner – Ron Baker updates from the county.

I. Announcements and Board Comments:

Budget Meeting [Workshop] February 27, 2023 and 2023-24 Budget Meeting scheduled March 29, 2023.

J. Adjournment: 8:56 pm

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower