

PIERSON TOWNSHIP
Board Meeting Minutes
August 13, 2019

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Invocation: Pastor Tom Ekkel
4. Roll Call

Present: Gould, VanTil, Burkholder, Scheuermann

Absent: Hyrns

B. Approve the meeting agenda.

Motion: Burkholder

2nd: VanTil

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

C. Trustee Scheuermann moved the Consent Agenda consisting of:

- Pierson Township Board Meeting Minutes from July 9, 2019
- Election Commission Meeting Minutes from July 9, 2019
- Budget Amendments
- Checks payable: 17624 to KCI \$1756.82 (summer newsletter & tax billing), 17618 to Mika Meyers (legal), 17626 to Hart Intercivic (modem upgrade/election equipment), 17625 to Apex Software (Assessing), 17627 to BSA (annual for Assessing), 17620 to Signs with Design (signage), and Big Whitefish Lake 2020 Special Assessment reimbursements from Escrow.
- Register of warrants/checks dated July 1, 2019 through 8/13/2019.

Discussion: None

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

D. Presentation of Accounts

E. Correspondence

- Montcalm Chapter MTA Meeting: August 20, 2019 at 7 pm at Eureka Twp Hall. RSVP by Thursday, August 15, 2019 by 2 pm.
- Email from Dan Buyze of BWL Association regarding Citizens Advisory Committee
- Montcalm Panhandle Community Fund Grant Notice
- Consumers Energy Sales Tax Exemption Certificate

F. Guest Speakers

1. Orvin Moore: Master Plan

G. Public Comments

H. New Business:

1. **PLM Lake & Land Management Corp. Invoice 196502** for \$8,435.00 to be paid from Big Whitefish Lake Special Assessment Weed Control Fund.

Motion: Burkholder

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

2. Little Whitefish Special Assessment District List of Parcels for 2019 Special Assessment District.

Resolution 2019-15: First Resolution for Little Whitefish Lake Special Assessment for Weed Control, establishing the Special Assessment District, description of projects and costs. The first Public hearing is scheduled for September 10, 2019 at 7 pm at the Pierson Township Hall.

Motion: Burkholder

2nd: VanTil

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

Disburse \$500 escrowed funds for administration costs to the Clerk for preparing and reviewing petitions.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

3. Hall rentals for Association Meetings will be exempt from deposit with signed damages waiver.

Motion: Burkholder

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

4. Frontier Communications five year extension of existing Metro Act Right of Way.

Motion: Burkholder

2nd: VanTil

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

5. Little Library for the Township Hall.

6. Re-establish inner township mileage reimbursement for Assessor.

Motion: VanTil

2nd: Scheuermann

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

7. Township Supervisor to follow up with Zoning Administrator regarding communications, violations and, inspections.

I. Open Items:

1. Big & Little Whitefish Dispute Update: Motion to accept the letter of engagement from Bauckham, Sparks, Thal, Seeber & Kaufman.

Motion: Gould

2nd: Burkholder

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

Burkholder move(d) that the Board of Trustees convene in closed session under section 8(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a letter from its attorney dated August 13, 2019, for reason that the letter is exempt from disclosure under State law due to the attorney-client privilege.

Motion to recess: 7:42 pm.

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

Reconvened: 8:30 pm

2. MDOT/Park-n-ride lot at 22 Mile/131 (Baczewski) Update.

3. Clerk to consult with township Attorney Mika Meyers regarding the Jay Bassett Land Donation.

Motion: Burkholder

2nd: VanTil

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

4. Pierson Township Policies & Procedures Update [Burkholder] tabled until September 10, 2019 meeting for Board Review.

Begin using the Consent Agenda for board meetings.

Motion: Burkholder

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

5. Township Grounds Update.

6. Township Dehumidifier Update.

7. Supervisor to attend MTA Training on September 17-18 at the early bird rate of \$250.00 in Harbor Springs.

Motion: VanTil

2nd: Gould

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann

J. Committee Reports:

- Planning Committee: October 17, 2019 at 7:00 pm.
- Zoning Board of Appeals
- Sewer Advisory Committee –Sandy Raines to schedule/none scheduled.
- Montcalm County Commissioners Meeting: August 26, 2019 at 6:00 pm
- Solid Waste Committee – No meeting scheduled.
- Road Committee – Scheuermann Road Report. Next meeting: October 16, 2019 at 7 pm.
- County Commissioner – Tom Porter/absent
- Election Committee: Presidential Primary will be March 10, 2020 and State Primary (State, County and Local positions on August 4, 2020). *Additional election information may be added.*
- Board of Reviews: December 10, 2019 from 2-3 pm
- Parks & Recreation Meeting –Now meeting quarterly: October 10, 2019 at 5 pm
- Fire Committee – Bill Grice or Orvin Moore
- Assessor’s Activity Report – 11 corrections or changes; realtor/appraisal inquiries: 9; 20 return messages calls of various items, end of month deliveries to County; Review/entries PTA: 19; review of PRE affidavits: 15; Land division applications: 2; legal/deed corrections: 2, letters re: PRE rescind: 6; meeting with resident regarding easements & access; email correspondence, LWL Special Assessment District Review; July Board of Review/meeting, preparation, presentation and filing: 30 petitions; Email report 4626. **Note: Assessor will be on vacation from August 18 – August 24, 2019.**
- Monthly Zoning Report – Permits: 6 stick built homes, 1 garage/pole barn; 1 solar panel.

K. Public Comments

L. Announcements and Board Comments

- **Pierson Township Farmers Market at Pierson Township Hall begins August 16, 2019 from 4 pm to 8 pm.** Vendors may contact the clerk for waiver at clerk@piersontwp.com.
- **Township Audit is Thursday, August 15, 2019.**

M. Adjournment: 8:50 pm

Motion: VanTil

Scheuermann

Roll Call: Yes: Gould, VanTil, Burkholder, Scheuermann