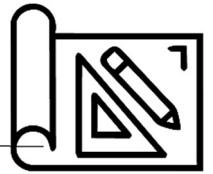


# PIERSON TOWNSHIP



21156 W. Cannonsville Rd, Pierson, MI 49339

Ph. 616-636-8570 \* Fax 616-636-4911

www.piersontwp.org

## ZONING APPLICATION

Date: \_\_\_\_\_

Application Fee: \$25.00 (due when submit application)

Permit Fee: \$60.00 (if approved)

### PROJECT INFORMATION

Parcel #: 59- \_\_\_\_\_

Project Address: \_\_\_\_\_

Description of Work: \_\_\_\_\_

Estimated Date of Beginning: \_\_\_\_\_

On BWL / LWL: ☐ Yes ☐ No

### OWNER INFORMATION

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_

### GENERAL CONTRACTOR INFORMATION

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Email: \_\_\_\_\_

### SEWER CONTRACTOR INFORMATION

Phone: \_\_\_\_\_

Name: \_\_\_\_\_ License: \_\_\_\_\_

Email: \_\_\_\_\_ Insurance: \_\_\_\_\_

Upon **approval**, apply for a Montcalm County building permit, with copy of zoning permit

**PROPERTY DETAILS**☐ Residential ☐ Commercial

Zone: \_\_\_\_\_

Parcel Size: \_\_\_\_\_ acres

Present Use: \_\_\_\_\_

**STRUCTURE & UTILITIES**

Number of Stories: \_\_\_\_\_

Type of Structure: ☐ Dwelling ☐ Deck ☐ Garage ☐ Accessory Building ☐ OtherType of Construction: ☐ Type I ☐ Type II ☐ Type III ☐ Type IV ☐ Type V

Structure Size: \_\_\_\_\_ L x \_\_\_\_\_ W x \_\_\_\_\_ H

Floor Area: \_\_\_\_\_ ft<sup>2</sup>Water Supply: ☐ Well ☐ Public/City WaterSewage Disposal: ☐ Septic ☐ Sewer**SITE PLAN**

Attach a detailed view of all structures, pathways, and water - in and bordering the property. Include proposed construction, all existing buildings distance from other buildings, distance from all lot lines, and roadway.

☐ Buildings: dwelling, storage, etc. ☐ Roads / streets bordering the property (include road frontage, in feet)☐ Water: creek, lake, pond, river, stream, etc. (include distance from proposed construction)

Distance from edge of construction to property line, all directions:

Front: \_\_\_\_\_ ft    Rear: \_\_\_\_\_ ft    Left: \_\_\_\_\_ ft    Right: \_\_\_\_\_ ft

**SIGNATURE**Upon approval, we will contact: ☐ Owner ☐ Contractor

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

"I hereby certify that the above-mentioned information will be in accordance with the Pierson Township Zoning Ordinance, and State code. I acknowledge authorized Township officials have the right to inspect the property for compliance and valuation purposes. I UNDERSTAND THIS IS **NOT** A BUILDING PERMIT."

Zoning Permit valid for **six** months, unless extended by Zoning Administrator.Check payable to **Pierson Township**

**Section 22.02. Zoning Permit Required.** It shall be unlawful for any person to commence excavation for, or construction of, any building, structure or parking area, or to make structural changes in any existing building or structure, without first obtaining a zoning permit from the Township Zoning Administrator. No building, plumbing, electrical, mechanical or other permit shall be issued until the Zoning Administrator has determined that the plans and designated use, will conform with the provisions of this Ordinance.

The application for a Zoning Permit shall designate the existing or intended use of the structure or premises, or part thereof which is proposed to be altered, erected, or extended, and the number of dwelling units, if any, to occupy it. The application shall be accompanied by two accurate copies of drawings, drawn to scale, showing the actual lines, angles and dimensions of the lot to be built upon or used, and the exact size and location on the lot of all existing and proposed structures and uses, and other information necessary to demonstrate compliance with the ordinance. The Zoning Administrator may waive or vary portions of the foregoing requirements not necessary for determination of compliance with this Ordinance, or may require the submission of additional information which is necessary to make such a determination.

One copy of the plans and specifications shall be filled in and retained by the Office of the Zoning Administrator, and the other shall be delivered to the applicant when the Zoning Administrator has approved the application and issued the permit.

**Section 22.03. Occupancy.** It shall be unlawful to use or permit the use of any structure or premises hereafter altered, extended or erected, until the Building Inspector shall have made an inspection of the premises and shall have approved the same for occupancy in writing. The Building Inspector shall not issue a certificate of occupancy until it has been ascertained that there has been compliance with all of the requirements of this Ordinance.

**Section 22.04. Fees.** All applicants for permits, special land use, rezoning, site condominiums, variances, site plan approval, and other land use review or approval required by this Ordinance, shall pay the fee and any escrow established by resolution of the Township Board from time to time. The Zoning Administrator, Planning Commission, Board of Zoning Appeals, and Township Board shall not consider any application for land use approval for which the required fee has not been paid, or any escrow maintained at the required level.

**Section 4.34. Health Department Approval.** No permit shall be issued for the construction of a building or structure which is to have drinking water and/or sanitary facilities located therein and which is to be located on a lot which is not served by both public water and sewer facilities if its water and/or sewage disposal facilities, as the case may be, does not comply with the rules and regulations of the state and county health departments governing waste and sewage disposal.

No permit shall be issued for the construction of a building with sanitary facilities and not served by public sewer, unless there has been obtained from the county health department and submitted to the Township a permit for two separate locations for private drain field or other private sewage disposal facility on such lot or parcel.

No building or structure shall be erected, constructed or placed on any designated location for a private drain field or other private sewage disposal facility.

**For more information, see Pierson Township Ordinances**

|                             |                                                                    |                      |
|-----------------------------|--------------------------------------------------------------------|----------------------|
| <b>OFFICE USE ONLY</b>      | Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No | Permit Number: _____ |
| Zoning Administrator: _____ |                                                                    | Date: _____          |
| Notes:                      |                                                                    |                      |
|                             |                                                                    |                      |
|                             |                                                                    |                      |

## HELPFUL INFORMATION

### *Type of Construction*

| Type | Name            | Materials                   | Fire Resistance    |
|------|-----------------|-----------------------------|--------------------|
| I    | Fire-Resistive  | Concrete & Protected Steel  | Highest            |
| II   | Non-Combustible | Metal/Unprotected Steel     | Moderate           |
| III  | Ordinary        | Masonry Walls/Wood Interior | Moderate           |
| IV   | Heavy Timber    | Large Timber/Wood           | High (due to size) |
| V    | Wood-Framed     | Wood                        | Lowest             |

### *Applications and Forms*

#### **Pierson Township (616) 636-8570**

##### Assessor

- Land Division
- Land Combination
- Property Line Adjustment
- Property Transfer
- Principal Residence Exemption (PRE)
- Rescind PRE
- Poverty Exemption
- Disabled Veterans Exemption

##### Zoning Administrator

- Zoning
- Razing / Demo
- Special Use
- Rental Property (excluding Pierson Village)
- Nuisance / Complaint

#### **Montcalm County**

##### Building Department (989) 831-7394

- Demolition
- Building
- Electrical
- Mechanical
- Plumbing
- Soil and Sedimentation
- Fire Suppression / Protection

##### Road Commission (989) 831-5285

- Driveway
- Right-of-Way
- Moving (oversize/overweight)
- Road Name
- Engineering (Plats/Site)

##### Register of Deeds (989) 831-7337

- Land Transactions
- Deeds

##### Equalization (989) 831-7492

- Mapping
- New Address
- Legal Descriptions

##### Drain Commission (989) 831-7322

- Utility Work
- Storm Drainage
- County Drains

#### **Flies & VandenBrink (616) 874-8866**

- Contact **BEFORE** demolition / construction
- Big Whitefish Lake
- Little Whitefish Lake

#### **Mid-Michigan Health Dept. (989) 831-5237**

- Well
- Septic

