

PIERSON TOWNSHIP
Budget Hearing Minutes
March 29, 2019

4:00 pm

- I. Call to order: 4:08 pm
- II. This meeting will be recorded
- III. Pledge of Allegiance
- IV. Roll Call

Present: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- V. Approval of Meeting Agenda

Motion: Burkholder

2nd: Hyrns

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- VI. Correspondence:

- a. FOIA request from Rhoades McKee Attorney: Trustee Gould as FOIA coordinator to address.
- b. Email from Michigan Municipal League – Workers Compensation renewal estimate is due April 15, 2019: Clerk to address.
- c. Emails from Dan Buyze President of BWL Association regarding the Special Assessment Exhibit A. and initial review email from Mika Meyers sent back.
- d. Dan Buyze emailed offer to volunteer for Township Planning Committee if position is available. Supervisor VanTil indicated there are no open positions at this time.

- VII. Open Business:

- a. Special Assessment Policy for the Township to be created by Mika Meyers.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

Board Comments: Treasurer Hyrns asked the Board if there were a more economical attorney for township business. Trustee Scheuermann indicate we had a contact with Mika Meyers at this time.

- b. John Patterson to become a member of the Parks and Recreation and the Board of Review Committees. (Note: John Patterson was sworn in on January 22, 2019 for the Zoning Committee, and Alan Richard Zoning Administrator informed Supervisor that there were no openings, so John will be an alternate).

Motion: VanTil

2nd: Gould

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- c. Motion to send proposed Special Assessment Policy with changes from the with Clerk's office for approval by Mika Meyers.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

Board notes: Clerk's office added items specific to Pierson Township and stressed the urgency to get this finalized for Lake Weed Assessments upcoming. Board discussion about petitions, escrows, assessment terms and policies.

- d. Exemption Affidavit Update: Andrea at Mika Meyers office is awaiting items from Supervisor VanTil to proceed.

- e. Computer Update:

Clerk's computer is installed. Deputy Clerk and Election Computer will be finalized by the end of the month. Server maintenance and trickle down of computers to ensure each department has working computers. The old Election computer will be retired and is allowable to be given to the township after cleaning for the use by Trustees for the BS&A read-only access.

VIII. Open Public Hearing/Comments

- a. Budget Amendments: See exhibit "A" for year-end budget amendments.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- b. Change Assessor salary to \$31,500.00 with five office hours per week, preferably 2-3 hours in the evening. Mileage for travel outside of the township and not related to assessing field work will be reimbursed at current federal rate.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- c. Salary increase for Cemetery Administrator: Salary increased to \$1,500 yearly salary and \$15 per hour.

Motion: Burkholder

2nd: Scheuermann

Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

- d. Propane Vendor: Usage/bills were very high due to cold winter and pricing. Received quote for a much lower price, which our current provider Gas Production will match \$1.499 per gallon for the two years of service.

- e. Board to act upon the approved motion at the September 6, 2016 meeting with the addition of \$17,000 to be added to Contractual Services/Recreational/Cultural for completion of the work at Winslow Park. In addition to create a Maintenance and Grounds fund with \$1,500 and a Signage fund of \$500 to be taken from the General Fund.

Motion: Gould

2nd: Scheuermann Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

IX. Board Review of 2019-20 Budget line by line.

- X. Motion to move \$34,958.47 to the Roadway fund for future projects, leaving \$2,000 in contingency for March Bills that are to be paid this 2018-19 Fiscal Year.

Motion: Burkholder

2nd: VanTil Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder, Scheuermann

XI. Motion to approve the 2019-20 Budget and General Appropriations Act Resolution 2019-05.

Motion: VanTil

2nd: Burkholder Roll Call: Yes: Gould, Hyrns, VanTil, Burkholder No: Scheuermann

XII. Public Comments

XIII. Board Comments

XIV. Adjournment: 10:40 pm