

PIERSON TOWNSHIP
Board Meeting Minutes ^ Corrected

21156 W. Cannonsville Rd, Pierson, MI 49339

June 15, 2021

7:00 pm

A. Meeting

1. Call to order: 7:01 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Grice, Hyrns

B. Meeting Agenda.

Motion: Burkholder

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- C. Consent Agenda: Pierson Township Board Meeting Minutes from May 18, 2021; Budget Amendments: LWL Sewer Debt Account: Budget Amendment to increase Legal Consultants 592-536-801.001 in the amount of \$2,835.00 for the reimbursement to the township (Wires were already made, just need for recording purposes); Register of Warrants/Checks/Payroll dated May 18, 2021 – June 15, 2021, Check register: May 1 - 30, 2021; Invoices to be paid from the General Fund: Inv 060921-02 to the Road Commission for \$9,839.36 (1st application/chloride); Inv. 135608 to BS&A – Bldg Dept for \$3,925.00 (2nd installment); Inv. 21613 to Bloom Sluggett for \$79.00 (Zoning Service); LWL Weed: Invoice 1879 to Clear Water Lake Management for \$5,850.00; Sewer Fund(s): Valley Farms Supply for Invoice 2021-05-26 BWL: \$4,420.92 Split portion: \$2,122.97 and LWL: Split portion: \$1,415.31; Main Tech Services Inv 110605 for Treatment site/Split 60/40 = \$225.00 (\$135 B/\$90 L) Labor (-0-/39 from cr bal); Inv 110603 for Big Whitefish \$2,270.00 for Labor (19 hours); Inv 110604 for Little Whitefish \$190.00 Labor (-0-/17 from cr bal); Register of Checks from May 1 – May 30, 2021; Correspondence; Assessor’s Activity Report; Zoning Report; Sand Lake March Fire report, Howard City March Fire Report; and BWL/LWL April Sewer Report.

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice No: Hyrns

D. Presentation of Accounts

1. Treasurer’s Report

Motion: Grice

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

E. Public Comments

F. New Business:

- A. Continue MTA (basic) subscription [only] if no other options are available for Board of Review [Training].

Motion: Buyze

2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- B. [Begin using] the Greenville Daily News for publications.

Motion: Hyrns

2nd: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- C. Hall rentals with another rental [meeting block] on the same day will be offered at \$50 half day rate [in addition to Sundays].

Motion: Burkholder

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

D. Committee Updates

- a. Janet Moore resignation from Board of Review and Parks & Recreation. Withdrew interest in Planning Commission seat.

b. Planning Commission:

1. Add the description of Razing (Razing: to tear down; demolish; level to the ground) to the Township Ordinance.

Motion: Buyze

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2. Accept the recommendation from the Planning Commission to amend the Wind Ordinance (page 8) to increase set-back to 4X ^ and page 11 to remain at 4X.

Motion: Buyze

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

3. Orvin Moore to be added to the Board of Review.

Motion: Grice

2nd: Hyrns Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

4. Post for the open Planning Commission position.

5. Rental Ordinance: discussion at next regular meeting July 15 at 7 pm

c. Parks & Recreation

1. Accept bid from James Glaza Land Survey for \$950 to do the survey for Bassett land donation.

Motion: Grice

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2. Accept committee recommendation] add Brenda Weed and Rainell Carle to the Parks & Recreation Committee.

Motion: Burkholder

2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

G. Open Items:

1. American Rescue Plan
2. Road Millage Discussion (Road meeting in July)
3. Keep Domain [as piersontwp.org].

Motion: Grice

2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

4. Sewer Management

- a. Sewer Rate Resolution 2021-11.

Motion offered by Burkholder.

2nd: Buyze

Aye: Buyze, Bergman, Burkholder, Grice, Hyrns

Nay: None

Absent: none

- b. County Audit: not complete

- c. Utility Billing BS&A program – second payment made/installed

- d. MiWaters account (Evink – working with EGLE)

- e. Credit Card/Ach payments (Hyrns): options with point-n-pay will be published in NL.
- 5. BS&A Software
 - a. Building Department \$15,445 – second installment to be made/on schedule.
- 6. Township Improvements
 - a. Carpet quotes (updated/Buyze) – to be updated
 - b. Storage Shed (Buyze) – check on siding (July 2021) update.
 - c. Stove Survey (Burkholder) (Arks install \$585) (no change/surveys going out)
 - d. Accept bid from Superior Sidewalk Repair for \$4,500 (if west side cannot be raised, price will be reduced).
 Motion: Buyze
 2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 - e. Proceed with server [clean up] proposal (under \$300) to proceed with cloud backup/storage.
 Motion: Burkholder
 2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
- 7. State Chart of Accounts - Auditor working on (Josh)
- 8. Policy Manual
 - a. Sewer Cash Handling Procedures - tabled
 - b. Effective July 1 [2021] pay the clerk \$167 per month to maintain the website and include other duties [non-statutory] during normal work [office] hours not including sewer [or election].
 Motion: Grice
 2nd: Hyrns Roll Call Yes: Buyze, Bergman, Grice, Hyrns No: Burkholder
 - c. Buyze & Burkholder to create a [clerk] job description.
 Motion: Buyze
 2nd: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder No: Grice, Hyrns

H. Public Comments

I. County Commissioner – Brandon Stowell (absent)

J. Announcements and Board Comments

K. Adjournment: 9:59 pm

Motion: Burkholder
 2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns