

**PIERSON TOWNSHIP
Board Meeting Minutes**

21156 W. Cannonsville Rd, Pierson, MI 49339

December 14, 2022

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call Present: Sower, Orcutt, Burkholder Absent: Buyze, Bergman

B. Meeting Agenda.

Motion: Burkholder Second: Sower Roll Call Yes: Sower, Orcutt, Burkholder

C. Consent Agenda: Consideration of bills; Register of Warrants/Checks/Payroll dated Oct 18 – December 13, 2022; Check register: October 1-31, 2022 & November 1-30, 2022; Budget Amendments: JE: 1893 & 1894 (see below); Invoices to be paid from the Gen Fund: Inv. 8557206 to Michigan Municipal League for \$21.00; Inv. 1440 to Fresh Coast for \$3,000; Invoices to be paid from the Covid Fund: Inv. 94174 to Feenstra & Assoc for \$862.50; Inv. PJI-0197935 for Shadow Play Tri-Runner for \$10,000.00; Invoices to be paid from Parks & Recreation Fund: Inv. PJI-0197935 for Shadow Play Tri-Runner in the amount of \$11,341.16; Inv PJI-0197931 for the Cardio Walker \$6,087.14; InvPJI-0197929 for the Roxall for \$13,057.60; Treasurer's Report Oct & Nov; Correspondence; Sewer Check register for Oct & Nov 2022 BWL/LWL; Accounts Payable Report Oct 18, 2022 – December 13, 2022; FV&O Monthly Reports Sept & Oct; Assessor's Nov Activity Report; Sand Lake & Howard City Fire Reports: Oct & Nov.

GL #	Description	Increase/ (Decrease)
101-702-728.006	BSA BD SYSTEM ANNUAL FEE	392.50
101-722-728.006	BSA BD SYSTEM ANNUAL FEE	(392.50)
101-705-703.000	MEETING WAGES	300.00
101-705-703.000	MEETING WAGES	(300.00)
101-702-715.000	SOCIAL SECURITY/MEDICARE TAX	(22.95)
101-705-715.000	SOCIAL SECURITY/MEDICARE TAX	22.95
101-721-703.008	PC CLERICAL WAGES	(150.00)
101-702-703.008	NON STATUTORY CLERICAL WAGES	904.74
101-702-713.000	CONSULTING	(754.74)
Revenue Change:		0.00
Expenditure Change:		0.00
Budgeted Change To Fund Balance:		0.00

JE: 1894

Post Date: 11/30/2022 Entered By: CLERK
Entry Date: 11/30/2022 Journal: BA
Description: BA CLERICAL/GL ADJUSTMENTS
THESE WERE AFTER CHART OF ACCOUNTS GL/ADJUSTMENTS
NO NET CHANGE TO BUDGET.

OK'D DAN B.

GL #	Description	Increase/ (Decrease)
101-705-703.000	ZBA MEETING WAGES	300.00
101-702-703.000	MEETING WAGES	(300.00)
Revenue Change:		0.00
Expenditure Change:		0.00
Budgeted Change To Fund Balance:		0.00

Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion (Please take note on legal correspondence regarding Bitter Creek Lane.)

D. Public Comments

E. New Business:

1. Election report
2. Meeting dates for 2023 will be the third Monday of the month at 7 pm.
Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder
3. Approve up to \$3,000 for purchase of office equipment & walls for Zoning & Assessing.
Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder
4. Salvail invoice #2143 for \$345.00 (toilet repair/install).
Motion: Burkholder Second: Sower Roll Call Yes: Sower, Orcutt, Burkholder
5. Increase Supervisor discrepancy spending for emergencies to \$500 plus CPI rate and adjusted annually in December.
Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder

F. Open Items:

1. Committee Updates:
 - a. Planning Committee:
 - i. Ordinance 2022-01 Storm Water.
Motion: Burkholder Second: Sower Roll Call Yes: Sower, Orcutt, Burkholder
 - ii. Ordinance 2022-02 Accessory Buildings.
Motion: Orcutt Second: Burkholder Roll Call Yes: Orcutt, Burkholder No: Sower
 - iii. PC Future projects.
 - b. Road Committee to be rescheduled in January 2023.
 - c. Parks & Recreation Budget
 1. Amend to remove March 30, 2021 intention to allocate \$9,000 for White Pine paving. (DNR provided project funding).
Motion: Burkholder Second: Sower Roll Call Yes: Sower, Orcutt, Burkholder
 2. Journal Entry to transfer between Parks & Recreation sub accounts.
Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder
 3. Budget Amendment to General Fund to remove (Pickle Ball) \$65K from current year budget.
Motion: Burkholder Second: Sower Roll Call Yes: Sower, Orcutt, Burkholder
 4. Partnership Program to be rolled out in January 2023.
 - d. Zoning Update.

G. Public Comments

H. County Commissioner – Ron Baker

I. Announcements and Board Comments:

Township Hours/days will be changing to include Monday hours in 2023 for a trial period. Hours will be posted to the website, Facebook, "Friends" email and township doors.

J. Adjournment: 7:58 pm

Motion: Burkholder Second: Orcutt Roll Call Yes: Sower, Orcutt, Burkholder