

Pierson Township
Board Meeting Minutes

May 15th, 2018

7:00pm

- I. Call to order time: 7:00pm
- II. Pledge of Allegiance
- III. Roll Call: Present: Gould, Hyrns, Scheuermann, Longcore, Gitchel
- IV. Approval of Meeting Agenda

Motion: Gitchel 2nd: Hyrns Roll Call: Yes: Gould, Hyrns, Scheuermann, Gitchel, Longcore

- V. Approval of the Consent Agenda, approval of minutes from Township Board Meeting on April 10, 2018, Special Meeting on May 3, 2018 and Presentation of Bills.

Motion: Gitchel 2nd: Hyrns Roll Call: Yes: Gould, Hyrns, Scheuermann, Gitchel, Longcore

- VI. Financial Report

- 1) Presentation of Accounts by Treasurer

Motion to place any amount in excess \$300,000.00 in the General Fund into an interest bearing account for up to 32 days at a time made by Gitchel. 2nd: Scheuermann Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- VII. Correspondence
- VIII. Guest Speakers ~ Orvin Moore and Bill Grice -10% off contract per Mark Christensen, \$115,350.00 contract. Board to blacktop Main Street and Lake Street located on Little Whitefish Lake.

Motion to approve Road Commission for Montcalm County, 2018 local road/bridge contract to grade and pave with a 250# asphalt mat Main Street/Lake Drive from CR 530 (Kendaville Road) to DNR Boat Launch (1.0 Mile).

Motion: Gitchel 2nd: Hyrns Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- IX. Open Issues

- a) Update on REU purchase
Spoke to Doug Butterworth

- b) To hire Carl Schuitema for Assessor at \$31,200.00 per year to work a minimum of 5 office hours per week, preferably 2-3 hours in the evening. Working from 9:00am to 2:00pm every Tuesday and will likely work into the evening for a few hours as well.

Motion: Scheuermann 2nd: Hyrns Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- c) Adoption of job description for Assessor

Motion: Gitchel 2nd: Gould Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- d) Howard City Fire Contract - \$24,408.00 yearly, for 3 years

Motion: Longcore

- e) Proposed fees for zoning violations to be prepared by Zoning Administrator.
Clerk to send to attorney.

Motion: Gitchel 2nd: Scheuermann Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

X. New Business

- a) Road Contracts for 2018 ~ Motion to Table

Motion: Scheuermann 2nd: Gitchel Roll Call: Yes: Gould, Hyrns, Scheuermann, Gitchel
No: Longcore

- 1) Machine Wedge and Seal Blue Heron Drive, Quail Court and Whitefish Woods Drive. (.60 Miles) Cost \$17,173
- 2) Spray brush along local roadsides to be determined. Cost to be shared with Road Commission contributing \$2,000 to townships contribution of \$2,000.
- 3) Gravel Resurface Dorcy Road and Dorai Drive west of Bass Lake Road. (.25 Miles) Cost \$3,662
- 4) 180# Asphalt overlay on Ashley Court from West County Line Road east to end (.25 Miles) Cost \$38,198
- 5) Provide, by private contractor, fifty hours of ditching along local roads to be determined. Cost \$5,000
- 6) Seal Coat with fog seal Lake Montcalm Road from Amy School Road to Federal Road. (1.4 Miles) (Split cost with Reynolds Township ~ Total \$27,535) Cost \$13,767

7) Install a corrugated metal culvert on Henkel Road over Drain #117. Cost \$6,557

8) Seal coat with fog seal Lake Montcalm Road from Bass Lake Road to Amy School Road. (1.1 Miles) (Cost to be split with Reynolds Township ~ Total \$21,635) Cost \$10,817.50

- b) REU count for Big Whitefish Lake sewer system – Scheuermann reports that Whitefish Golf Course is currently using 6 or more REU's. How to recuperate the money that Whitefish Golf Course owes for REU's. Attorney to review REU count on Big Whitefish Lake. Chuck Scheuermann to follow up with attorney.

Motion: Scheuermann 2nd: Gould Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- c) Clerk to write letter to Lori Wilson, Montcalm County Register of Deeds to notify her of the appointment of Carl Schuitema as Pierson Township's new assessor for access to Laredo.

- d) Deputy Clerk's computer must be updated. Needs new fan and is very slow. Will be paid for from the contingency fund. \$350 for the computer and \$150 for the installation.

Motion: Scheuermann 2nd: Gitchel Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- e) Consumers Energy ~ Change in Standard Lighting Contracts Form 547. Designated as resolution 2018-09

Motion: Hyrns 2nd: Gould Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- f) Treasurer's Office

- 1) To send out Tax Bills to residents and escrow companies and to send out receipts to all residents.

Motion: Gitchel 2nd: Gould Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

- 2) Use of KCI for mailing purposes

- 3) Resignation of Pierson Township Investment and Depository Designation Resolution 2018-6 and approval of Pierson Township Investment and Depository Designation Resolution 2018-08.

Motion: Gitchel 2nd: Scheuermann Roll Call: Yes: Gould, Hyrns, Scheuermann, Longcore, Gitchel

XI. Committee Reports

- a) Planning Commission ~ Meeting on July 19th at 7:00 pm

- b) Zoning Board of Appeals ~ No Scheduled Meeting
- c) Sewer Advisory Committee ~ Sandy Raines to Schedule Meeting
- d) Solid Waste Committee ~ May 17th & June 21st at 3:00 pm at the Old Courthouse in Stanton
- e) Road Committee ~ Meeting on July 18th at 7:00 pm Special Meeting to be Determined
- f) County Commissioner ~ Tom Porter – Absent
- g) Election Committee ~ Primary Election August 7 and General Election November 6.
- h) Board of Reviews ~ July – Meeting to cover Errors, Mistakes, Corrections, Omissions and Exemptions
- i) Monthly Zoning Report ~ 2 Permits issued for demo to existing homes and 2 complaints filed

XII. Public Comments – Dry Hydrants

XIII. Adjournment Time: 8:21 pm