

PIERSON TOWNSHIP
Board Meeting ^Minutes *Corrected

21156 W. Cannonsville Rd, Pierson, MI 49339

December 14, 2021

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call

B. Approval of the Meeting Agenda.

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Bergman

- C. Consent Agenda: Pierson Township Board Meeting Minutes from November 9, 2021, Consideration of bills: Register of Warrants/Checks/Payroll dated November 10 – December 14, 2021; Check register: November 1 to 30, 2021; Invoice for Tax Bill 015-029-036-00 in the amount of \$217.00 Weed Control Special Assessment for Winslow Park; Sewer: FV&O Invoice 714121(Big Whitefish Lake Sewer for \$3,779.57; Little Whitefish Lake Sewer for \$266.04 and the Treatment Site: BWL \$2,029.22 and LWL \$1,352.81; Register of Checks from November 1-30, 2021 & BWL & LWL Nov 10 – December ^14. 2021; Correspondence; Assessor’s Activity Report; Zoning Report; fire reports for the Villages of Sand Lake and Howard City; BWL/LWL Sewer Report and ZBA Meeting Minutes from December 7, 2021.

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Buyze

D. Approval of Treasurer’s Report.

Motion: Grice

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Buyze

E. Public Comments

F. Guest Speaker

1. Kristin Millard, Montcalm County Clerk to discuss Voting Precincts.

Begin the process of dividing into to two voting precincts.

Motion: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Burkholder

G. New Items

1. Resolution ^2021-15 to amend the Big Whitefish Lake Weed Assessment to vacate parcel 59-019-011-52 from the Special Assessment Tax Roll.

Offered by: Buyze

Second by: Burkholder

Aye: Buyze, Bergman, Burkholder, Grice, Hyrns

Absent: none

Nay: None

2. Cemetery Administrator position to be performed in-house with existing salary and hourly pay by the Deputy Clerk.

Motion: Buyze

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Hyrns

3. Rescind motion made by Buyze and seconded by Grice on November 9, 2021 were any (sewer) account with overpayment not to exceed \$20 will be applied to operations & maintenance (of respected lake sewer account), over \$20 the resident will be contacted (to correct payment).

Motion: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

2nd: Burkholder

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4. Any sewer account with an overpayment of \$5.00 or less will be donated to the respective sewer operations and maintenance account.
 Motion: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Burkholder
5. Treasurer's office will keep \$200 in petty cash.
 Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Burkholder
6. Committee Updates:
 - a. Planning Commission
 - i. IPMC Update – next steps January 2022 meeting
 - ii. Training opportunities for Planning Commission and ZBA members
 - b. Road Committee
 - i. January 2022 meeting and schedule to be posted.
 - ii. 2022 Projects to be presented at January 2022 Board Meeting.
 - c. Community & Economic Growth
 - i. Committee Openings (2)
 - ii. TC Giving Tree – 36 TC children gifted from Pierson Residents! 109 TC Children Total!
 - d. Parks & Recreation –
 - i. White Pine update
 - ii. Supervisor to sign Easement Agreement with Bassett Trust once [fence to be placed prior to park opening to the public] language is approved by the township attorney.
 Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Bergman
 - iii. Fundraising deposited to date: \$4,362.70
 - iv. Rescind motion made by Burkholder, seconded by Buyze on February 16, 2021 where all committees including non-statutory shall be paid meeting pay at \$30 per diem for up to four meetings a year, and when committee [positions] change reduce to 5 members for all committees.
 Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Bergman
 - v. All committees including non-statutory shall be paid meeting pay at \$30 per diem for up to four meetings a fiscal year or within allotted yearly budget, and when committee [positions] change reduce to 5 paid members for all committees.
 Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Bergman
 - vi. Any unused meeting wages for Community & Economic Growth and Parks & Recreation committees will be donated to Parks & Recreation for the fiscal year 2021-22.
 Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Buyze
 - vii. Kristy Lecceadone resignation
 - viii. Ellie Newsome to join the Parks & Recreation Committee.
 Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
 2nd: Buyze
 - ix. Next meeting January 6, 2022 at 7 pm

7. Meeting dates for 2022 will be the third Wednesday, with adjustments to November and December for scheduling purposes. (Jan 19; Feb 16; March 16; April 20; May 18; June 15; July 20; Aug 17; Sept 21; Oct 19; *Nov 22; and * Dec 14, 2022).

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Burkholder

8. Arks Electric Invoice for a light replacement in the kitchen upstairs, approximately \$200.00

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Grice

H. Open Items:

1. American Rescue Plan – \$ 162,027.00 received
2. Revenue Opportunities/Road Millage.
3. Casair/Internet Email Provider: Dec 6 installed.
4. Sewer Management
 - a. Transfer of assets/Deed
5. Township/Buildings & Grounds Update
 - a. Storage Shed (Buyze): Installed – ramp construction tabled
 - b. AC/Splits replacement bids to be chosen and ordered no later than March 2022 to be purchased from the general fund.
 - c. Sidewalk/Parking Lot – cracks/sealing – tabled until spring
 - d. Generator Bids – Hyrns/Grice - tabled
 - e. Server/IT Proposal for Monitors/Server Storage – Spectrum service resolved issue.
6. State Chart of Accounts – has been updated, awaiting upload with BS&A.

I. Public Comments

J. County Commissioner – Kathy Bresnahan absent

K. Announcements and Board Comments

L. Adjournment: 9:48 pm

Motion: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns
2nd: Bergman