

PIERSON TOWNSHIP
Board Meeting Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339

January 19, 2022

7:00 pm

A. Meeting

1. Call to order: 7:02 pm
2. Pledge of Allegiance
3. Roll Call Present: Buyze, Bergman, Burkholder, Grice, Hyrns

B. Approval of the Meeting Agenda

Motion: Burkholder

2nd: Hyrns

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

- C. **Approval of the Consent Agenda:** Pierson Township Board Meeting Minutes from December 14, 2021, Consideration of bills: Register of Warrants/Checks/Payroll dated December 14 – January 18, 2022; Check register: December 1 – 31, 2021; Correspondence; Sewer: Check register for December 2021 BWL/LWL; Accounts Payable Report 12/14/2021-1/18/2022 BWL/LWL; Assessor, Zoning reports and Villages of Sand Lake & Howard City Fire Reports.

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.

Motion: Burkholder

2nd: Hyrns

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

D. Approval of the Treasurer's Report

Motion: Burkholder

2nd: Grice

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

E. Public Comments

F. New Items

1. Resolution 2022-01 to Adopt an Asset Test for Poverty Exemption.
Offered by trustee Hyrns Seconded by trustee Buyze
Ayes: Buyze, Bergman, Burkholder, Grice, Hyrns Nays: none

2. Village of Howard City and Pierson Township Fire Protection Service Agreement 2022-2023 in the amount of \$25,800.24 payable in 12 monthly installments of \$2,150.02 by the 15th of each month for the term of March 1, 2022 until February 28, 2023.
Motion: Hyrns
2nd: Grice Roll Call Yes: Buyze, Burkholder, Grice, Hyrns Abstain: Bergman

3. Policy Manual Addition: Petty Cash: The township treasurer shall maintain a petty cash fund of \$200 to make change for the purpose of accurate payments.
Motion: Burkholder
2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

4. Begin purchases for a second election precinct using \$10K from the ARPA (Covid) Funds and the remainder from the current election budget [approx. \$8,500].
Motion: Burkholder
2nd: Hyrns Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

5. Clerk to order checks for the ARPA (Covid) Fund Account.
 Motion: Burkholder
 2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

6. Committee Updates:
 - a. Planning Commission
 - i. IPMC Update – with legal
 - ii. Next meeting date(s): tbd

 - b. Road Committee
 - i. Five-year 1.5 mil road mileage for the August [2022] election [verbiage to be approved prior to ballot].
 Motion: Bergman
 2nd: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

 - ii. Applications for 1-2 positions accepted until February 8, 2022
 - iii. Next Meeting date: tbd

 - c. Community & Economic Growth
 - i. Open positions for a re-organization of [CE&G] committee, applications accepted until February 9 meeting.
 - ii. Meeting date: February 9, 2022 at 7 pm

 - d. Parks & Recreation
 - i. White Pine update – no change
 - ii. Park Timeline – working with engineering consultants
 - iii. Fundraising**
 1. Sub-Committee (non-paid) for Fundraising
 2. Fundraising Liaison: Ellie Newsome
 3. Parks & Recreation to retain \$200 in cash from fundraising activities for future fundraising events and change; a ledger will be kept and signed by two P&R members for accountability.
 Motion: Bergman
 2nd: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

 - iv. Parks & Recreation to move forward to selecting an engineering contract for no more than \$10K.
 Motion: Buyze
 2nd: Grice Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

 - v. Parks & Recreation Committee to bring to the board costs, prototype and process for collection for a donation[only] box for Winslow Park for contributions to Parks & Recreation for use [of Winslow Park Boat Launch].
 Motion: Buyze
 2nd: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns

 - vi. Next meeting: 2/10/2022

- G. Open Items:
 1. American Rescue Plan – \$ 162,027.00 received – new rules
 2. Sewer Management
 - a. Transfer of assets/Deed – making progress
 3. Township/Buildings & Grounds Update
 - a. Award contract to Mike Bergman HVAC for bid for purchase splits for \$17K and maintenance contract [\$2,400 yr.] to come from the general fund.
 Motion: Buyze
 2nd: Grice Roll Call Yes: Buyze, Burkholder, Grice, Hyrns Abstain: Bergman

- b. Sidewalk/Parking Lot – cracks/sealing – on hold
- c. Generator Bids – Hyrns/Grice – on hold
- d. Server/IT Proposal for Monitors/Server Storage (Burkholder)

4. State Chart of Accounts - Auditor working on (Josh)

H. Public Comments

I. County Commissioner – Kathy Bresnahan absent

J. Announcements and Board Comments

Trustee Bergman suggested to look to Montcalm County/Montcalm County EMS for possible reimbursement or offset of costs for the SL Fire Contract, since the contract with SL/Kent County is with the County. Additionally, Ensley Twp may have been able to use ARPA funds for SL Fire costs.

K. Adjournment: 8:29 pm

Motion: Grice

2nd: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Grice, Hyrns