

PIERSON TOWNSHIP



21156 W. Cannonsville Rd, Pierson, MI 49339

Ph. 616-636-8570 * Fax 616-636-4911

www.piersontwp.org

RENTAL REGISTRATION

Date: _____

Registration Fee: \$25.00 (due when submit form)

Process continues through IMS (if approved)

RENTAL INFORMATION

Parcel #: 59- _____

Address: _____

Buildings: _____ Units per Building: _____ Units for Rent: _____

Residents per Unit: _____ Total Residents: _____

Description of Units: _____

OWNER OR RESPONSIBLE AGENT INFORMATION

Phone: _____

Name: _____ Address: _____

Email: _____

If the owner is a partnership such information shall be provided for each general partner. If the owner is a corporation, such information shall be provided for each corporation officer, and for each owner of 20 percent or more of the stock in the corporation, and shall state the corporate title/position of each such person. If the owner wishes an agent to be contacted, or wishes that only one officer/partner should be contacted, information is required for all.

PROPERTY DETAILS

Parcel Size: _____ acres

Zone: _____

See Pierson Township Ordinance – 2022-01. Rental Oversight Program.

See Pierson Township Ordinance – 2021-02. Adopt the International Property Maintenance Code, 2018 Edition.

STRUCTURE & UTILITIES

Number of Stories: _____

- ☐ Boarding House ☐ Multi-Family Apartment House ☐ One or More Single-Family Dwelling
☐ Two Family or Multiple-Family Dwelling ☐ Manufactured Home ☐ Mobile Home
☐ Lodging House ☐ Townhouse

Structure Size: _____ L x _____ W x _____ H Floor Area: _____ ft²

Water Supply: ☐ Well ☐ Public/City Water Sewage Disposal: ☐ Septic ☐ Sewer

SITE PLAN

Attach a detailed view of a floor plan (per floor). Include location sketches of off-street on-site

☐ parking spaces, ☐ smoke detectors, and ☐ fire escapes.

Property Identification: ☐ Properly Identified ☐ Not Identified Properly

IMPC requires buildings to have approved address numbers placed in a position - to be plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a stroke width of ½ inch.

IMPERIAL MUNICIPAL SERVICES (IMS)

(616) 863-9294 | info@imsinspections.com

Inspection fee - \$110.00 | IMS will contact to collect payment and schedule an inspection.

If property passes from initial inspection, no further inspections will be required for 4 years (providing no complaints are filed against the property).

If the property fails the first inspection, once the property meets code, an inspection will be required in 2 years (providing there a no complaints filed against the property).

SIGNATURE

Upon approval, registration forwarded to IMS

Signature: _____

Date: _____

“I, the owner or agent of the owner, hereby swear that the above-mentioned information is true, accurate and complete; and I permit the inspection of my rental dwelling.”

Check payable to **Pierson Township**

OFFICE USE ONLY

Registration Number: _____

Properly Zoned: ☐ Yes ☐ No Enough off-street parking: ☐ Yes ☐ No

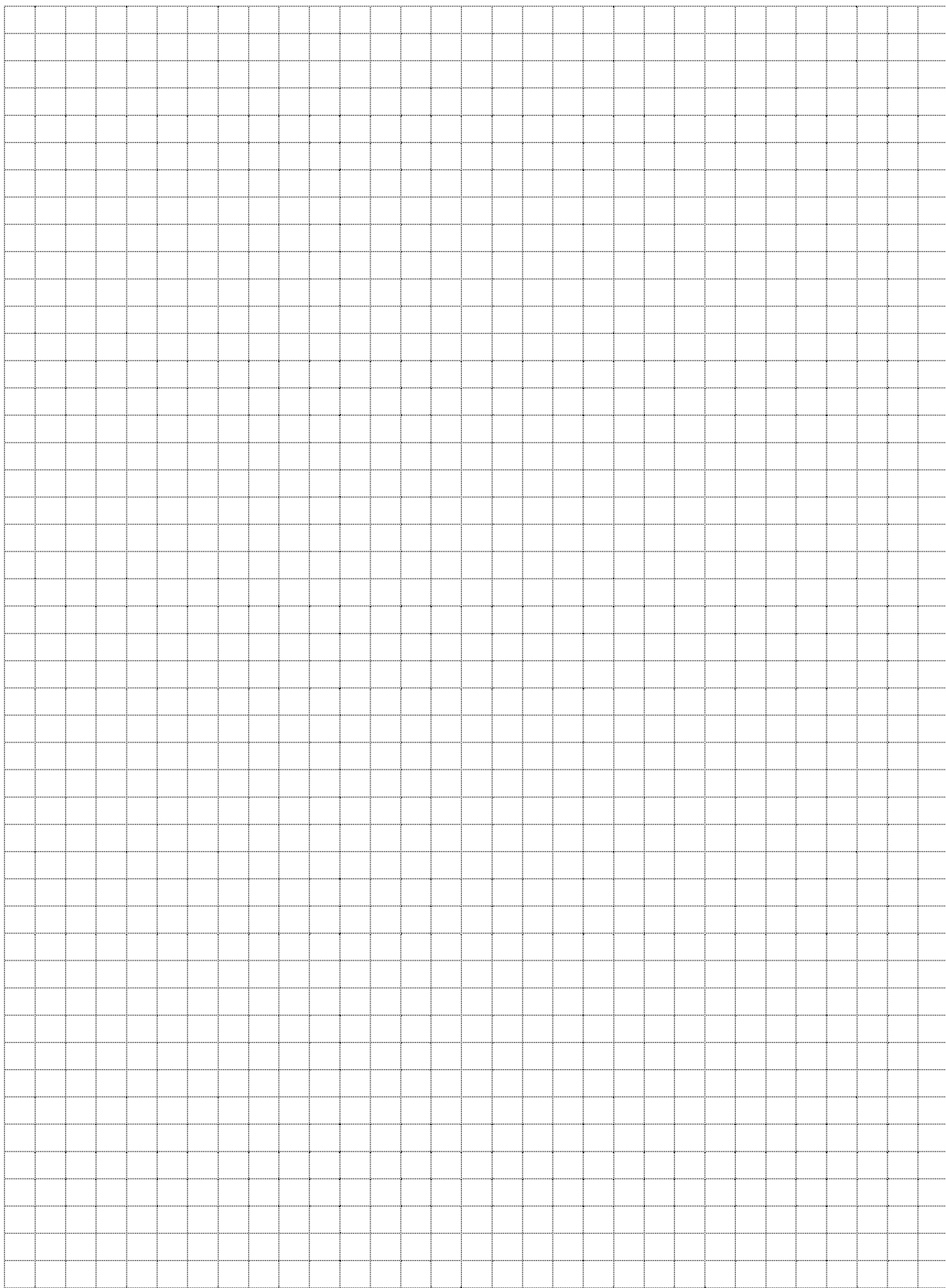
Meet Section 304 of the International Property Maintenance Code for Premise Identification:

☐ Yes ☐ No

Approved: ☐ Yes ☐ No

Zoning Administrator: _____ Date: _____

Notes:



HELPFUL INFORMATION

Type of Construction

Type	Name	Materials	Fire Resistance
I	Fire-Resistive	Concrete & Protected Steel	Highest
II	Non-Combustible	Metal/Unprotected Steel	Moderate
III	Ordinary	Masonry Walls/Wood Interior	Moderate
IV	Heavy Timber	Large Timber/Wood	High (due to size)
V	Wood-Framed	Wood	Lowest

Applications and Forms

Pierson Township (616) 636-8570

Assessor

- Land Division
- Land Combination
- Property Line Adjustment
- Property Transfer
- Principal Residence Exemption (PRE)
- Rescind PRE
- Poverty Exemption
- Disabled Veterans Exemption

Zoning Administrator

- Zoning
- Razing / Demo
- Special Use
- Rental Property (excluding Pierson Village)
- Nuisance / Complaint

Montcalm County

Building Department (989) 831-7394

- Demolition
- Building
- Electrical
- Mechanical
- Plumbing
- Soil and Sedimentation
- Fire Suppression / Protection

Road Commission (989) 831-5285

- Driveway
- Right-of-Way
- Moving (oversize/overweight)
- Road Name
- Engineering (Plats/Site)

Register of Deeds (989) 831-7337

- Land Transactions
- Deeds

Equalization (989) 831-7492

- Mapping
- New Address
- Legal Descriptions

Drain Commission (989) 831-7322

- Utility Work
- Storm Drainage
- County Drains

Flies & VandenBrink (616) 874-8866

- Contact **BEFORE** demolition / construction
- Big Whitefish Lake
- Little Whitefish Lake

Mid-Michigan Health Dept. (989) 831-5237

- Well
- Septic