# PIERSON TOWNSHIP Board Meeting Minutes

# 21156 W. Cannonsville Rd, Pierson, MI 49339

# October 19, 2021

## 7:00 pm

1. Meeting
   1. Call to order: 6:59 pm
   2. Pledge of Allegiance
   3. Roll Call: Buyze, Bergman, Burkholder, Hyrns Absent: Grice

1. Approval of Meeting Agenda.

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Hyrns

1. Approval of the Consent Agenda: Pierson Township Board Meeting Minutes from September 21, 2021; Register of Warrants/Checks/Payroll dated September 21, 2021 – October 8, 2021; Check register: September 1 - 30, 2021; Consideration of bills; Invoices to be paid from the General Fund: Inv. 1144 to Cedar Springs Fence LLC for $1,420.00 GL 101-265-932.000; Inv. 137924 to BS&A Software for $869.00 GL 101-253-728.001; Box 601-116 payable to Independent Bank for $25.00 GL 101-101-959.000; Inv. 22007 to Bloom Sluggett for $1,245.50 GL 101-101-803.000; Inv. 14436 to Robinson Septic for $170.00 ($85 ea.) GL 101-276-818.008/101-101-818.005; Inv. 14463 to Robinson Septic for $340.00 GL 101-101-818.005 (twp); Inv. 2027 to Heckman & Sons for $800.00 GL 101-276-818.005; Inv. 691221 to Pointe Broadband for $142.08 \*correct amount GL 101-265-925.000; Inv. 7403 to Superior Janitorial for $160.00 GL 101-265-935.000; Inv. 40323 to Aqua-Flow for $32.20 GL 101-265-926.000; Inv. 100121 to Village of HC – FIRE for $2,107.86 GL 101-336-819.005; Inv. 2021-22 (3rd) to Village of SL – FIRE for $10,986.90 GL 101-336-820.002; Invoices to be paid from Sewer(s): Inv. 137141 to BS&A Software for $850.00 payment of UB Training split 60 BWL/40 LWL; Invoices to be paid from Road Fund: Inv. 200096 to the Road Commission for $1,700.00 Spray brush; Inv. 200108 to the Road Commission for $16,396.10 for G/R Lake Montcalm Rd Whitefish to Bass Lk Rd; Sewer accounts Register of Checks from September 1 – 30, 2021 & BWL & LWL Sept 21 – Oct 8, 2021; Correspondence; Assessor’s Activity Report; Zoning Report; Villages of Sand Lake and Howard City Fire Reports; August report for BWL/LWL Sewer.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Hyrns

1. Presentation of Accounts
   1. Treasurer’s Report

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Bergman

1. Public Comments
2. New Items
   1. Resolution 2021- 14 to approve Eberhardt Sanitary Sewer Connection Agreement [2055 Lake St].

Offered by: Buyze Supported by: Burkholder

Yea: Buyze, Bergman, Burkholder, Hyrns Nay: None Absent: Grice

* 1. Credit $50 to [Don] Navigator for cleaning after a rental. [Rental deposit retained].

Motion: Burkholder Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Buyze

* 1. Committee Updates:
  2. Special Meeting – Public Hearing to adopt the Ordinance for the International Property Maintenance Code, 2018 Edition to be held on Tuesday, November 2, 2021 at 7 pm. [Township Board will post agenda with other items to be on agenda.]

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Burkholder

* 1. Zoning Board of Appeals:
     1. Resignation of Joseph Dawood.
     2. Post position opening on website & Facebook.
  2. Community & Economic Growth
     1. Committee Openings (2)
     2. Township to partner with Tri County Area Schools with the Annual TC Giving Tree.

Motion: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Buyze

* + 1. Holiday Event: November 13, 2021 from 9 am – 2 pm at Township Hall Building.

[Parks & Recreation to look into a Fundraising Opportunity at the Event. Checking into a food license.]

* 1. Parks & Recreation
     1. Land transfer update – Survey to be redone at Bassett expense to redraw a boundary line; scheduled for November 29.
     2. Park Timeline

1. Open Items:
   1. American Rescue Plan – Corrections submitted 10/5/2021
   2. Road Millage Discussion – Buyze to get legal opinion on revenue opportunities.
   3. Casair/Internet Email Provider: Spectrum installation pending.
   4. Sewer Management
      1. Transfer of assets/Deed: working with Drain/County for deed.
      2. Sign Fleis & Vandenbrink/F&V Operations Service Agreement with (SAC) Sewer Advisory Committee approval [SAC Meeting Tues, Oct 26 at 5 pm].

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Burkholder

* + 1. Main-Tech Credits for labor – F&V O bills showing credits to be reviewed by SAC.
  1. Township Improvements
     1. Storage Shed (Buyze): ½ Deposit paid/Installation estimated 2 weeks.
     2. Stove Survey (Burkholder) (Arks install $585) (no change/surveys going out)
     3. Coffee pot for Hall Rentals – tabled until next meeting.
     4. AC/Splits – Bergman HVAC to come inspect/bid repair condition.
     5. Generator Bids – Hyrns/Grice: Arks Bid received, tabled until further information on AC/Split repairs are resolved.
     6. Smoke Detectors & Carbon Monoxide Detector Installation: Supervisor to install
     7. Sidewalk/Parking lot cracks – Bergman to have inspected for sealing bid/instruction.
     8. Server/IT Proposal for Monitors/Server Storage (Burkholder)
        1. Departments to make IT appointments to store old data on external drives and prepare for cloud storage.
  2. State Chart of Accounts - Auditor working on (Josh)
  3. Policy Manual – tabled until November 2 Special Meeting.

1. Public Comments
2. County Commissioner – Kathy Bresnahan absent.
3. Announcements and Board Comments
4. Adjournment: 8:04 pm

Motion: Buyze Roll Call Yes: Buyze, Bergman, Burkholder, Hyrns

2nd: Hyrns