PIERSON TOWNSHIP Budget Hearing Meeting Minutes

21156 W. Cannonsville Rd, Pierson, MI 49339 Thursday, March 28, 2024 4:30 pm

A. Meeting

Call to order: 4:30 pm
 Pledge of Allegiance

3. Roll Call Present: Buyze, Bergman, Burkholder, Orcutt Arrived: 4:35 pm Sower

B. Meeting Agenda

Motion: Orcutt Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt Sower absent

C. Consent Agenda

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower absent

D. Public Comments

E. Budget Discussion Budget:

1. Sub-Account JE 2492 to hold \$30,000 for Building & Grounds Maintenance.

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

2. Bergman to obtain bids for drain work for township/park parking area.

Motion: Burkholder Second: Sower

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

3. Transfer \$60,000 from General Fund to Road Fund JE 2489 (\$25,000 future & \$35,000 for 2024-25

bids)

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

4. Approve 2024 bids for chloride \$30,327.50 and 40 hours of ditching (\$5K); ½ mile Kimball (\$31,858); ½ mile Maple Hill (\$31,858); Chip Seal Dagget Rd Curve (\$20,292); Chip Seal Dagget

Rd/Stanton (\$21,740) (minus discounts).

Motion: Bergman Second: Sower

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

5. Sub-Accounts JE2492 for Park Maintenance transfer \$6,900; Sign Maintenance \$2,000.

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

6. Year End Budget Amendments JE 2490 for General Fund.

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

PIERSON TOWNSHIP JOURNAL ENTRY JE: 2490

Post Date: 03/28/2024 Entered By: CLERK Entry Date: 03/28/2024 Journal: BA

Description: YEAR END BUDGET AMENDMENTS GEN

MOTION TO APPROVE YEAR END BUDGET AMENDMENTS GEN

FUND

MOTION: BURKHOLDER SECOND ORCUTT

YES; BUYZE, BERGMAN, BURKHOLDER, ORCUTT, SOWER

Increase/(Decrease)	Description	GL #
1,171.92	PROPERTY TAX REVENUE	101-000-402.000
1.67	OVER/SHORT TAX	101-000-405.000
2,885.73	DLQ TAX FROM COUNTY	101-000-411.000
3,034.41	PENALTIES/INTEREST ON TAXES	101-000-445.000
1,846.87	ADMIN FEE	101-000-447.000
1,170.00	ZONING PERMITS	101-000-490.000
7,943.00	STATE SHARED REVENUE	101-000-574.000
3.00	CHARGES FOR SERVICES	101-000-602.000
450.00	CEMETERY REVENUE	101-000-607.000
170.00	LAND DIVISION	101-000-613.000
486.87	INTEREST EARNED	101-000-665.000
1,117.50	TOWNSHIP HALL RENTAL	101-000-667.000
491.75	TRANSFER RECEIVING FUND	101-000-699.000
35,000.00	TRANSFER OUT TO RD FUND FUTURE PROJECTS	101-000-995.000
10.13	TRANSFERS OUT	101-000-999.000
(540.00)	WAGES	101-101-703.000
(32.59)	SOCIAL SECURITY/MEDICARE TAX	101-101-715.000
25.00	SUPPLIES TOWNSHIP BOARD	101-101-727.000
(646.00)	TWP. COMPUTER/SERVER MAINTENANC	101-101-822.000
34.17	MILEAGE	101-101-860.000
	NEWSLETTER/PUBLISHING TWP	
38.45	Record Control	101-101-900.000
50.00	TOWNSHIP BOARD DUES	101-101-958.000
100.00	HALL RENTAL DEPOSIT REFUND	101-101-964.000
0.04	NON STATUTORY HOURLY WAGES	101-171-703.008
4.26	SOCIAL SECURITY/MEDICARE TAX	101-171-715.000
(689.25)	DEPUTY CLERK WAGES	101-215-712.000
(107.00)	SOCIAL SECURITY/MEDICARE TAX	101-215-715.000
650.00	COMP./PRINTER/SOFTWARE SUPPORT	101-215-810.001
100.00	MILEAGE	101-215-860.000
(54.95)	BOR WAGES	101-247-703.000
(4.00)	SOCIAL SECURITY/MEDICARE TAX	101-247-715.000
(100.00)	BOR TRAINING/SEMINARS	101-247-960.004
(1,159.92)	NON STATUTORY TREAS HOURLY WAGES	101-253-703.001
8.50	DEPUTY TREASURER WAGES	101-253-712.000
300.00	SOCIAL SECURITY/MEDICARE TAX	101-253-715.000
(800.00)	SUPPLIES TREASURER	101-253-727.000
100.00	SOCIAL SECURITY/MEDICARE TAX	101-257-715.000
(55.00)	COMPUTER SUPPORT ASSESSOR	101-257-812.000
(20.00)	MILEAGE ASSESSOR	101-257-860.000
(2,950.00)	ELECTION WAGES	101-262-703.000
	DEPUTY/CLERK ELECTION WAGES	101-262-712.000
(1,167.40)	SOCIAL SECURITY/MEDICARE TAX	101-262-715.000
(395.00)	15 M. ACCES (15 M. ACCES AND ACCES AND ACCES AND ACCES AND ACCES AND ACCES AND ACCESS AND ACCES	
420.00	SUPPLIES ELECTIONS	101-262-727.000
(2,000.00)	ELECTION POSTAGE	101-262-900.000
(5,000.00)	ELECTION MISCELLANEOUS	101-262-956.002
25.00	TOWNSHIP HALL WAGES	101-265-704.000
(50.00)	SUPPLIES BUILDING/GROUNDS	101-265-727.000
(160.00)	TOWNSHIP HALL CLEANING	101-265-831.000
276.00	TOWNSHIP HALL ELECTRIC	101-265-921.000
(159.96)	PHONE & INTERNET	101-265-925.000
(200.00)	TOWNSHIP MISCELLANEOUS EXP	101-271-956.000
(160.00)	ROAD COMMITTEE WAGES	101-446-702.000
(11.20)	SOCIAL SECURITY/MEDICARE TAX	101-446-715.000
19.08	STREET LIGHTS	101-448-920.000
35.75	CEMETERY HOURLY	101-567-704.000
9.70	SOCIAL SECURITY/MEDICARE TAX	101-567-715.000
64.98	MILEAGE	101-567-860.000
134.50	TRAINING/SEMINARS	101-567-960.004
794.55	PUBLISHING	101-701-900.000
(68.00)	NON STATUTORY CLERICAL WAGES	101-702-703.008
121.35	SOCIAL SECURITY/MEDICARE TAX	101-702-705.000
4.30	COMMUNITY & ECON SUPPLIES	101-703-727.000
(19.00)	SOCIAL SECURITY/MEDICARE TAX	101-751-715.000
(59.20)	SUPPLIES PARK AND REC	101-751-727.000
(971.68)	P&R GROUNDS MAINTENANCE	101-751-930.000
20,772.72	Revenue Change:	
20,745.61	Expenditure Change:	
20, 170.01		

Pie. John John Proving Street By:

7. Year End Budget Amendments JE 2491 for Other Funds (see attached).

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

PIERSON TOWNSHIP JOURNAL ENTRY JE: 2491

Post Date: 03/28/2024 Entered By: CLERK Entry Date: 03/28/2024 Journal: BA

Description: BA YEAR END OTHER FUNDS

MOTION TO APPROVE YEAR END BUDGET AMENDMENTS GEN

FUND

MOTION: BURKHOLDER SECOND ORCUTT

YES; BUYZE, BERGMAN, BURKHOLDER, ORCUTT, SOWER

GL #	Description	Increase/(Decrease)
208-000-674.000	CONTRIBUTIONS AND DONATIONS	33.67
208-751-972.000	PARK IMPROVEMENTS	(9.798.32)
216-000-573.000	LOCAL COMM STABILIZATION SHARE	(4,144.09)
216-000-665.000	INTEREST EARNED	(1,549.59)
216-000-674.000	CONTRIBUTIONS AND DONATIONS ROADS	35,000.00
216-000-699.000	TRANSFER IN TO ROADS OR FUTURE	(130,320.32)
216-446-822.001	LABOR & MATERIALS	(10,928.41)
590-000-634.004	OaM	(30,619.03)
590-000-665.000	INTEREST INCOME	4,614.91
590-536-752.000	SUPPLIES	(575.00)
590-536-816.000	CONTRACT SERVICES	(5,750.86)
590-536-836.001	WELL MONITORING	400.00
590-536-851.000	POSTAGE	9.00
590-536-861.000	MILEAGE/TRAVEL	(78.88)
590-536-920.000	UTILITES/ELECTRIC	(51.97)
592-000-451.000	SPECIAL ASSESSMENT PAYOFFS/REVENUE	(8,188.75)
592-000-634.004	O&M	(28, 266.73)
592-000-634.006	CONNECTION FEES	22,825.78
592-000-634.007	DEBT SERVICE FEES	(35,420.10)
592-000-665.000	INTEREST INCOME	(8.00)
592-000-665.003	INTEREST DEBT SERVICE	36.14
592-536-752.000	SUPPLIES	(925.00)
592-536-816.000	CONTRACT SERVICES	(1,000.00)
592-536-836.001	WELL MONITORING	200.00
592-536-850.000	PHONE/NOTIFICATION SYSTEM	(5.00)
592-536-851.000	POSTAGE	(50.00)
592-536-861.000	MILEAGE/TRAVEL	(83.42)
592-536-920.000	UTILITIES/ELECTRIC	326.00
592-536-931.000	EQUIPMENT REPAIR	(2,500.00)
592-906-993.000	INTEREST ON DEBT/ISSUANCE	(1,072.50)
844-000-452.000	BWL WEED CONTROL ASSESSMENTS	(868.00)
844-570-960.004	CONFERENCE/TRAINING COSTS	(250.00)
845-000-452.000	LWL WEED CONTROL ASSESSMENTS	(263.05)
845-000-665.000	INTEREST EARNED LWL	(19.48)
	Revenue Change:	(177,156.64)
	Expenditure Change:	(32,134.36)
	Budgeted Change To Fund Balance:	(145,022.28)

APPROVED BY: _____

8. Hourly Staff wages for non-elected officials to be \$17.51 per hour; Cemetery Salary to be \$1,751 with hourly; Zoning Administrator salary to be \$15,912 and Assessor salary to be \$37,492 for 2024-25 budget.

Motion: Burkholder Second: Bergman Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

9. Clerk Non-Statutory Sewer Salary to be \$3,000; Treasurer's office Non-Statutory Sewer Salary to be \$3,000; and Supervisor Non-Statutory Sewer Salary to be \$545 annually.

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

10. Clerk Non-Statutory Salary for Website and Social communications to be \$ 200 annually and Tax preparations yearly \$125 and additional duties due to Proposals 18-3 and 22-2 \$1,700 per election.

Motion: Orcutt Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- 11. Text.my Gov not at this time.
- 12. Community & Economic Growth Community Promotion allowance of \$200 Farmers Market and \$500 for Park Opening & Community Picnic in 2024-25 budget.

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

F. Close Regular Meeting & Open Public Hearing at 5:50 pm

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- 1. Resolution 2024-03 Supervisor Salary for 2024-25 to be \$22,015.26.
- 2. Resolution 2024-04 Treasurer Salary for 2024-25 to be \$25,008.67.
- 3. Resolution 2024-05 Clerk Salary for 2024-25 to be \$26,038.67.
- 4. Resolution 2024-06 Trustee's Salary for 2024-25 to be \$5,945.55 with \$40 per diem (\$2,972.78 each).

Motion: Sower Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

G. Close Public Hearing & return to regular meeting Time: 5:52 pm

Motion: Sower Second: Burkholder

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

H. Approve 2024-25 Budget and Resolution 2024-07 General Appropriations Act.

Motion: Burkholder Second: Orcutt

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

I. Other Fund Budgets for 2024-25.

Motion: Burkholder Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

- I. Public Comments
- K. Adjournment: 6:16 pm

Motion: Sower Second: Bergman

Roll Call Yes: Buyze, Bergman, Burkholder, Orcutt, Sower